

**GOVERNMENT ARTS COLLEGE FOR WOMEN,
SALEM-8**



ANNUAL QUALITY ASSURANCE REPORT

2010-11

SUBMITTED TO



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

GOVERNMENT ARTS COLLEGE
FOR WOMEN, SALEM-8

1.2 Address Line 1

YERCAUD MAIN ROAD

Address Line 2

GORIMEDU

City/Town

SALEM

State

TAMILNADU

Pin Code

636008

Institution e-mail address

gacwslm8@yahoo.in

Contact Nos.

0427-2400421

Name of the Head of the Institution:

Dr.(Mrs). S. MANIMOZHI

Tel. No. with STD Code:

0427-2444474

Mobile

98942 91959

Name of the IQAC Co-ordinator:

Mrs.K.PUNGOTHAI

Mobile:

98941 86389

IQAC e-mail address:

gacwslm8@yahoo.in

1.3 NAAC Track ID

EC/45/RAR/03

1.4 Website address:

www.govtwomencollegeslm8.com

Web-link of the AQAR:

http// www.govtwomencollegeslm8.com/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Three star		2002	5yrs
2	2 nd Cycle	B	2.19	2008	5yrs
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Re-Establishment of IQAC : DD/MM/YYYY

05.08.2010

1.7 AQAR for the year

2010-11

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR _ 2012-13 Submitted to NAAC on 10.02.2015
- ii. AQAR__ 2013-14 Submitted to NAAC on 10.02.2015
- iii. AQAR – 2014-15 Submitted to NAAC on 01.10.2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

PERIYAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University -----

University with Potential for Excellence ----- UGC-CPE -----

DST Star Scheme	<input type="text" value="-----"/>	UGC-CE	<input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST	<input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (<i>Specify</i>)	<input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="√"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="13"/>				
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>				
2.3 No. of students	<input type="text" value="10"/>				
2.4 No. of Management representatives	<input type="text" value="-----"/>				
2.5 No. of Alumni	<input type="text" value="10"/>				
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>				
2.7 No. of Employers/ Industrialists	<input type="text" value="-----"/>				
2.8 No. of other External Experts	<input type="text" value="-----"/>				
2.9 Total No. of members	<input type="text" value="36"/>				
2.10 No. of IQAC meetings held	<input type="text" value="2/Yr"/>				
2.11 No. of meetings with various stakeholders:	No <input type="text" value="2"/> Faculty <input type="text" value="2"/>				
Non-Teaching Staff	<input type="text" value="2"/>	Alumni	<input type="text" value="2"/>	Others	<input type="text" value="-----"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text"/>	No <input type="text" value="√"/>			

If yes, mention the amount

----- -

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- To make IQAC function properly
- To motivate students to aim for continuation of their studies and go for higher education
- Making the students to take up hi-tech based learning with the help of free laptop issued by the State Government
- Finding solution for the lack of teaching staff
- Enriching the activities of placement cell
- Motivating teachers and students to involve in research works

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To manage the existing vacancy of teaching staff by appointing temporary teachers</p> <p>To make the library function even though the post remains vacant for nearly two decades</p> <p>In the same way filling up the vacant posts of lab. assistant</p> <p>To purchase AC machines for CLP lab</p> <p>To motivate and guide the students for better career opportunities</p>	<p>As discussed, 17 temporary teachers were appointed with a consolidated salary to be paid from PTA fund</p> <p>A qualified librarian was temporarily appointed with a consolidated salary to be paid from PTA</p> <p>Three lab. assistants were posted temporarily by PTA</p> <p>With permission from DCE, Chennai items were purchased</p> <p>The placement cell took initiation in sending the qualified final year students to attend an off campus interview conducted by WIPRO at Knowledge Institute of Technology, Salem.</p>

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body COLLEGE COUNCIL

Provide the details of the action taken

Each department started preparing their students to get qualified for suitable placement.

The teachers were able to pay more concentration on the progress of the students.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----	-----	-----	-----
PG	2	-----	-----	-----
UG	10	-----	-----	-----
PG Diploma	-----	-----	-----	-----
Advanced Diploma	-----	-----	-----	-----
Diploma	-----	-----	-----	-----
Certificate	-----	-----	-----	1
Others	-----	-----	-----	-----
Total	12	-----	-----	1
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG and PG courses
Trimester	-----
Annual	-----

1.3 Feedback from stakeholders* (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NOT APPLICABLE AS AN AFFILIATED NON-AUTONOMOUS INSTITUTE

1.5 Any new Department/Centre introduced during the year. If yes, give details. NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	43	29	14	-	PRINCIPAL

2.2 No. of permanent faculty with Ph.D.

15

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	16	---	---	---	---	---	---	---	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

-----	-----	45
-------	-------	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	---	8	---
Presented papers	---	32	---
Resource Persons	---	---	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Initiation of computer-assisted teaching and learning
- Making the students to involve in collaborative learning method
- With the help of existing Computer Literacy Programme, encouraging the students to prepare their own study materials
- Using LCD projector in the teaching of 'Communication Skills and Spoken English', a certificate course funded by UGC, conducted by the department of English
- Enhancing the communication skills of students by using English Language lab

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution.

As an affiliated institute, there is no chance of making any reforms or changes in the examination and evaluation procedures. But in the conduct of University examinations, the institute started computerising the documents as far as possible.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06

2.10 Average percentage of attendance of students

91%

2.11 Course/Programme wise

distribution of pass percentage : UG COURSES:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A. Tamil	102	----	52	31	-----	94.1%
B.A. English	48	-----	06	29	-----	73.4%
B.A. History	45	-----	24	07	-----	68.08%
B.Com.	109	-----	81	18	-----	94.49%
B.Sc. Maths	79	27	35	-----	-----	78.48%
B.Sc. Physics	50	12	33	03	-----	96%
B.Sc. Chemistry	81	02	51	16	08	94%
B.Sc. Microbiology	27	--	27	-----	-----	100%
B.Sc. Comp. Sci	68	---	66	02	-----	100%
M.COM	35	-----	27	02	-----	83%
M.Sc. MATHS	19	01	07	-----	-----	42.12%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through bench marking

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	09
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	05
Faculty exchange programme	---
Staff training conducted by the university	02
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	06
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff			-----	12
Technical Staff	1	-----	-----	-----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Interacting with Teachers and Students to inform the benefits of taking up research projects in the area of their interest.
- Encouraging of purchase of books related to research topics and research areas.
- Motivating both staff and students to participate in and organize Workshops /Symposium/ Seminar/Conferences.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs.	-----	-----	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals		05	nil
Non-Peer Review Journals			
e-Journals			
Conference proceedings		45	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---

Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	----	----	---
Any other(Specify)	---	----	----	---
Total	---	-----	----	----

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-----	-----	----	-----	-----
Sponsoring agencies	-----	-----	-----	-----	-----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

Type of Patent		Number
National	Applied	-----
	Granted	-----

3.16 No. of patents received this year

International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
----	-----	-----	----	-----	----	-----

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. YRC of the institute organized a blood donation camp in the college.
2. Students participated in various awareness programmes held in the city.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.71acres	----	----	14.71acres
Class rooms	42	----	----	42
Laboratories	8	----	----	8
Seminar Halls	----	----	----	----
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	----			
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

- Admission related works are completely computerized.
- Almost all correspondence submitted to office, University and DCE are mainly in computerized formats.
- Library computerization is going on with the addition of new books.

4.3 Library services: books purchased under UGC Scheme-

	Last year		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	679	70,010	641	79,997	1320	1,50,007
e-Books						
Journals						
e-Journals	----	-----	----	----	----	----
Digital Database	----	-----	----	-----	----	-----
CD & Video						
Others (specify)	200	18,000			200	18,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others lang, lab
Existing	30	02	30	-----	-----			10
Added	07					01	07	----
Total	37	02	30	-----	-----	01	07	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Literacy Programme (CLP) : It is solely for the benefit of I year non-computer major students and the duration of the course is six months. The course was actually started by the State Government in 2000 in tie up with a private concern Ravichandra Systems and Computer Services Ltd, Coimbatore and made a contract for five years only. But after the period was over, the college wanted to cater this service to the financially backward students and so the course was taken over by the college and now it has been conducted successfully every year.

Computer Science department conducted a two-day training programme for the teachers to enable them to make use of technology in all possible ways.

4.6 Amount spent on maintenance in lakhs :

- i) ICT 2200
- ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total :

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students are informed of the various course components in relation to their subjects while teaching.
- They are guided in getting the available scholarships in time.
- Interest in involving various social, extension activities is instilled in the students.
- Various awareness programmes are conducted inside the campus.
- Research atmosphere is created among the students.

5.2 Efforts made by the institution for tracking the progression

- Progression is regularly monitored by the Principal at the time of every council meeting.

5.3 (a) Total Number of students both UG and PG in 2010-11

(b) No. of students outside the state

(c) No. of international students

	No	%
Men	--	--

Women

No	%
780	100%

Last Year (2009-10)						This Year (2010-11)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
31	173	21	524	02	751	12	200	19	651	03	780

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The department of English conducted an UGC- Certificate course under Career Oriented Programme titled “Communication Skills and Spoken English” for the III year non-English major students. The department itself framed the syllabus and examination was conducted by the University and mark sheets and certificates were issued to the students. 180 hours per year was handled by the faculties of the Department of English after the college hours. Maximum intake capacity for the course was 50 students. This course really inculcated an interest amidst the students to think of jobs at BPOs and IT companies also.
- As department activities, some departments conduct aptitude tests for the students.
- The students are informed of various competitive examinations in the classes and guided in applying for them and in preparation also.
- Other than these, no special coaching is given to students in this issue.

No. of students beneficiaries

50/yr

5.5 No. of students qualified in these examinations

NET	----	SET/SLET	---	GATE	----	CAT	----
IAS/IPS etc	----	State PSC	----	UPSC	----	Others	25

5.6 Details of student counselling and career guidance

“Students Counselling and Anti-Ragging Cell” of the college conducted a one-day workshop for the students to create an awareness on Students’ rights and the ways to protect themselves at the crucial times. The special invitees from the Social Defence Department of Salem District and the Superintendent, NGO, Life Line Trust of Salem district spoke on “the psychological problems faced by the students in the present Environment.”

Under Career Guidance Programme, TIME Institute and AIMS Institute used to conduct Scholarship Exams for the final year students to get qualified for free TANCET coaching.

The IQAC stakeholder Mr. Nazar helps the students in choosing suitable career by addressing all final year students every year. He also offers computer courses for students at low cost.

No. of students benefitted

Around
300

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			Nil

5.8 Details of gender sensitization programmes

- Gender sensitization programmes are conducted along with Counselling programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

2

National level

2

International level

--

No. of students participated in cultural events

State/ University level

--

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	---
Financial support from government	All BC, MBC, SC and ST students of UG and PG	Scholarship pertaining to the relevant community.
Financial support from other sources		
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fair : State/ University/college level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. The major grievance of the students was lack of teaching staff members in certain departments. It was solved by appointing teachers the help of PTA fund.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
KNOWLEDGEUNTO INFINITY
MISSION:
<ul style="list-style-type: none">➤ TO STRIVE FOR THE DEVELOPMENT OF THE SELF, SOCIETY AND THE NATION.➤ TO GAIN AN EDGE IN GLOBAL COMPETITION.➤ TO PROVIDE VALUE-EDUCATION, TO SPREAD THE LIGHT OF KINDNESS, LOVE AND COMPASSION.➤ TO PRESERVE OUR CULTURE AND TRADITION WHILE IN TUNE WITH TECHNOLOGY AND EDUCATION.➤ TO ENSURE ‘MAN-MAKING’ AS THE GOAL OF ALL EDUCATION.

6.2 Does the Institution has a management Information System

<ul style="list-style-type: none">➤ Yes.
ACADEMIC MANGEMENT SYSTEM:
Various policy making bodies such as College Council, Admission Committee, Sports Committee, Library Committee, Canteen committee, College Union, IQAC are responsible for ensuring the academic development of the institute.
ADMINISTRATIVE MANAGEMENT SYSTEM:
All accounts pertaining to the State Government, UGC, PDI, and PDII are maintained by the office and monthly reconciliation is undertaken with the main Treasury of Salem District and also with the office of RJD, Coimbatore. PTA and OSA accounts are maintained by the teachers in charge and every year auditing is carried out for all these accounts.
To make effective and efficient run of the institute, IQAC shares its responsibility and ensures the overall development of the institute.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Students are provided with study materials wherever necessary.
- Registers are maintained to enter students' CIA scores, Model Exam and University Exam scores. These registers are updated regularly.
- To enhance the students' academic performance, the concerned departments used to conduct parents meeting.
- Model examination marks are entered in progress cards and sent to parents.

6.3.2 Teaching and Learning

- Teaching is focused to remove the academic barriers in the minds of the students.
- Teachers promote students' participation in group discussion and interaction.
- Students are practised in trying to communicate in effective methods for self-improvement.
- Students are oriented towards creative thinking and logical reasoning.

6.3.3 Examination and Evaluation

- Monthly CIA tests.
- Unit tests.
- Model examinations in the University Question paper pattern.
- Papers are valued and distributed to students and marks are entered in the department mark registers. Failed candidates are given retests and remodel examinations.
- Evaluation is also done through class seminar, assignment and project works.

6.3.4 Research and Development

IQAC infuses interest among the teachers and students to take up research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Physical infrastructure and instrumentations are increased every year with the help of the State Government and UGC fund.

Every year e-filing of e-TDS and quarterly statements of income tax of all the teaching and non-teaching staff is done.

6.3.6 Human Resource Management

In order to manage the lack of teachers and non-teaching staff members, the institute makes use of the fund from PTA with the concurrence from the College council. Very essential posts only are filled up in this way.

6.3.7 Faculty and Staff recruitment

Permanent recruitment for vacant posts is always done by the State Government, as it is a Government run college. However, certain important and essential posts are filled by PTA according to the needs.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Transparency is strictly adhered through Single Window Counselling System both for UG and PG admissions.

Reservation of quota is also strictly followed as per the norms and guidelines of the State Government.

6.4 Welfare schemes for

Teaching	y, Health Insurance policy as provided by the State Government
Non teaching	----- Do-----
Students	State Government scholarship for BC/ MBC/ SC/ST students. Central Government Minority scholarship for eligible students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	Inter-departmental
Administrative	yes	DCE	yes	office

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

OSA (Old Students' Association) has been registered and every year auditing is done. Nearly 700 students register themselves as member of the OSA.

6.12 Activities and support from the Parent – Teacher Association

PTA meetings are regularly conducted for twice in a semester. All students are members and a yearly subscription is collected from them at the time of admission. All regular teachers also contribute a yearly subscription to the Association. During the meetings, the grievances of the parents are listened to and remedial measures have been taken. Certain essential posts are filled up only with PTA fund. The current year Guest Lecturers and non-teaching faculties were recruited by PTA.

6.13 Development programmes for support staff

During Fine Arts Week and Sports Day, the support staff are also encouraged to participate in various events and are awarded prizes also.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every month, “Mass cleaning Drive” is undertaken by NSS.
Rain Water Harvesting is installed in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Innovations: a) Computer- assisted teaching and learning.
b) Interactive comprehension Strategy.
c) Feedback Strategy.
Administrative Innovation : Computerized Documentation of all activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Appointment of guest lecturers in vacant posts.
- Installation of AC in CLP lab

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Tutorial system and ward meeting every month.
- In spite of the absence of a regular Physical Directress for nearly 18 years, carrying out Sports activities every year, including the conduct of Sports Day.

7.4 Contribution to environmental awareness / protection

Mass Cleaning Drive.

Tree plantation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Well experienced permanent teachers.
- Education at free of cost.
- Admission through Single Window Counselling System, where transparency is strictly adhered.
- A well established hostel inside the campus attracts students from faraway places also.

WEAKNESSES:

- Large number of vacancies both in teaching and non teaching departments.
- Lack of classrooms
- No auditorium to conduct meetings in large scales.
- No permanent librarian and Physical Directress.

OPPORTUNITIES:

- Providing opportunities for students to participate in Community Services through NSS, YRC, ROTARACT and a few more extension activities.
- The students are taught to maintain a balance between studies and work, as many girls do part time jobs besides their regular college course.

THREATS:

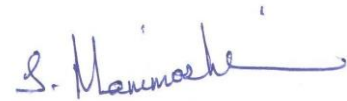
- Lack of self-confidence and self-motivation among the girl students to take up other professions, than teaching.

8. Plans of institution for next year

- To increase infrastructure facilities, particularly, a huge Auditorium.
- To achieve high standards in Research and Development.

Name: Mrs. K.PUNGOTHAI

Name: DR. (Mrs). S. MANIMOZHI



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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