GOVERNMENT ARTS COLLEGE FOR WOMEN, SALEM-8

ANNUAL QUALITY ASSURANCE REPORT

2011-12

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 **NAAC Track ID**   EC/45/RAR/03

1.4 Website address:

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	Three star		2002	5yrs
2	2nd Cycle	B	2.19	2008	5yrs
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Re-Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

   i. AQAR _ 2012-13 Submitted to NAAC on 10.02.2015

   ii. AQAR__2013-14 Submitted to NAAC on 10.20.2015

   iii. AQAR –2014-15 Submitted to NAAC on   01.10.2015

1.9 Institutional Status

   University   State   Central   Deemed   Private

Affiliated College   Yes   No

Constituent College   Yes   No

Autonomous college of UGC   Yes   No

Regulatory Agency approved Institution   Yes   No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education   Men   Women

    Urban   Rural   Tribal

Financial Status   Grant-in-aid   UGC 2(f)   UGC 12B

    Grant-in-aid + Self Financing   Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts   Science   Commerce   Law   PEI (Phys Edu)

    TEI (Edu)   Engineering   Health Science   Management

    Others   (Specify)

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

    Autonomy by State/Central Govt. / University

    University with Potential for Excellence   UGC-CPE

    DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

     community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No   Faculty

       Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

       If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	International	National	State	Institution Level

   (ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To get auditorium from MLA fund	Proposal was submitted
To start students' counselling cell	Combining students' counselling cell with existing anti-ragging cell
To purchase a copier for office	Purchased under UGC fund
To apply for UGC major/minor projects	Teachers were informed and motivated
To appeal the State Government to sanction new courses	Discussed with the local MLA and representations were given to DCE
To get contribution from the teachers also towards PTA	Decided to collect Rs. 110/- from each teacher for the cause
To concentrate on weak students	Remedial coaching classes were conducted
To check whether all students received free laptop issued by the Government	All departments prepared lists of beneficiaries

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management   Syndicate   Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----			
PG	02	03		
UG	10	01		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01			
Others				
Total	13	4		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS
(ii) Pattern of programmes:

Pattern	Number of programmes	
Semester	All UG and PG courses	
Trimester	-----------	
Annual	-----------	

1.3 Feedback from stakeholders*   Alumni   Parents   Employers   Students

(On all aspects)

Mode of feedback :   Online   Manual   Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

Total	Asst. Professors	Associate Professors	Professors	Others
52	41	11	-	PRINCIPAL

2.1 Total No. of permanent faculty

2.2 No. of permanent faculty with Ph.D.

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
---	07	---	---	---	---	---	---	---	07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	18	3
Presented papers	10	35	1
Resource Persons	nil	5	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

the Institution.

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
     distribution of pass percentage :   UG COURSES:

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
B.A. Tamil	96	----	52	31	-------	86.45%
B.A. English	42	-----	09	16	14	93%
B.A. History	46	-----	07	14	------	46%
B.Com.	102	70	26	------	-----	93.14%

B.Sc. Maths	85	43	36	-----	-----	93%
B.Sc. Physics	55	06	45	-----	------	92.72%
B.Sc. Chemistry	80	15	43	4	------	77.1%
B.Sc. Microbiology	24	1	20	------	-----	88%
B.Sc. Comp. Sci	73	3	60	-----	-----	86%
B.C.A.	33	4	29	------	-----	100%
M.A. TAMIL	18	03	10	03	-----	88.8%
M.COM	35	-----	35	----	-----	100%
M.Sc. MATHS	17	2	3	-----	-----	30%
M.Sc. CHEM	15					20%
M.Sc. Comp.Sci	17	17	-----	-----	-----	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through bench marking

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	12
UGC – Faculty Improvement Programme	3
HRD programmes	Nil
Orientation programmes	5
Faculty exchange programme	Nil
Staff training conducted by the university	2
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	11
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	12	-----	12
Technical Staff	1	------	-------	------

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--------------	--------------	----------------	-----------------
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	---------------	------------------	--------------------
Outlay in Rs.	75,000	--------------	-------------------	-------------------

3.4   Details on research publications

	International	National	Others
Peer Review Journals	26	nil	nil
Non-Peer Review Journals			
e-Journals			
Conference proceedings	1	3	Nil

3.5 Details on Impact factor of publications:

Range   Average   h-index   Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	---	---	---	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects	---	----	----	---

(other than compulsory by the University)				
Any other(Specify)	---	----	----	---
Total	---	-----	----	----

3.7 No. of books published   i) With ISBN No.   Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   CAS   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number					1
Sponsoring agencies					Dept.

 3.11 No. of conferences

   organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International   National   Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency   From Management of University/College

Total

Type of Patent		Number
National	Applied	----------------

	Granted	--------------
International	Applied	-----------------
	Granted	---------------
Commercialise d	Applied	------------------
	Granted	---------------

3.16 No. of patents received this Year

3.17 No. of research awards/ recognitions   received by faculty and research fellows

Total	International	National	State	University	Dist	College
-----	-----------	---------	-----	----------	-----	------

Of the institute in the year

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   SRF   Project Fellows   Any other

3.21 No. of students Participated in NSS events:

University level   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level   State level

National level   International level

3.24 No. of Awards won in NCC:

University level   State level

National level   International level

3.25 No. of Extension activities organized

University forum   College forum

NCC   NSS   Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The Anti-Ragging cell of the college provided awareness on 'The existence of Anti-Ragging Help line' with the help of the Salem district Commissioner of Police on 19.08.2011 and again on 22.10.2011, the students were given a counselling sort of speech on ' ways to deal with psychological problems' by a Psychiatrist.

2. In spite of the absence of a regular Physical Director, our students were given coaching in specific sport events, like Kabbadi, Volley ball and Karate, and they were made to participate in inter-collegiate tournaments. Due to the dedicated effort of the staff in charge of Sports, M. Srividhya of II B.com got selected in Periyar University team and secured a place in All India Kabbadi Team.

3. As usual many students are volunteers in NSS, YRC, and Rotaract through which they serve the community.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.71acres	----	----	14.71acres
Class rooms	42	----	----	42
Laboratories	8	----	----	8
Seminar Halls	----	----	----	----
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	----			
Value of the equipment purchased during the year (Rs. in Lakhs)		7,15,000	UGC merged fund	7,15,000

Others		3,87,000		3,87,000

4.2 Computerization of administration and library

4.3 Library services:

	Last year		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	1320	1,50,007	997	3,16,910	2317	466917
e-Books	----	-----	----	-----	-----	-----
Journals	----	-----	3	18,000	3	18,000
e-Journals	----	-----	----	----	----	----
Digital Database	----	-----	----	-----	----	-----
CD & Video						
Others (specify) UGC	200	18,000	34	10,000	234	28,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others lang, lab
Existing	37	4	30	-----------	------------	2	7	10
Added	10							----
Total	47		30			2	7	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

    i) ICT

    ii) Campus Infrastructure and facilities

    iii) Equipments

    iv) Others

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students both UG and PG in 2011-12

(b) No. of students outside the state

(c) No. of international students

No	%
--	--
No	%
160 2	1 0 0 %

Men   Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
12	200	19	651	03	780	06	499	45	1463	04	1602

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET   SET/SLET   GATE   CAT

IAS/IPS etc   State PSC   UPSC   Others

5.6 Details of student counselling and career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
----	-----	----	Nil

5.8 Details of gender sensitization programmes

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   National level   International level

No. of students participated in cultural events

State/ University level   National level   International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   National level   International level

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	---
Financial support from government	All BC, MBC, SC and ST students of UG and PG	Scholarship pertaining to the relevant community.
Financial support from other sources		
Number of students who received International/ National recognitions	----	----

5.11   Student organised / initiatives

Fair : State/ University/college level   National level   International level

Exhibition: State/ University level   National level   International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Additional Ladies Special Buses from remote village was requested by the students and it was attended and solved by the Bus In charge Staff members by meeting the MD of the TNSTC of Salem District.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

    6.3.2   Teaching and Learning

    6.3.3   Examination and Evaluation

6.3.4   Research and Development

6.3.5   Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

Teaching	GPF, Gratuity, Health Insurance policy as provided by the State Government
Non teaching	-------------- Do--------------
Students	State Government scholarship for BC/ MBC/ SC/ST students. Central Government Minority scholarship for eligible students.

6.4 Welfare

   schemes

    for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	Inter-departmental
Administrative	yes	DCE	yes	office

6.8 Does the University/ Autonomous College declare results within 30 days?

                    For UG Programmes   Yes   No

                    For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?   Yes   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
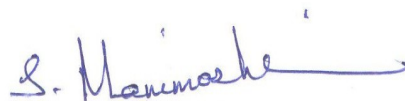
8. **Plans of institution for next year**

Name: Mrs. K.PUNGOTHAI   Name: DR. (Mrs). S. MANIMOZHI

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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