# GOVERNMENT ARTS COLLEGE FOR WOMEN,

# SALEM-8



# ANNUAL QUALITY ASSURANCE REPORT

# 2013-14

# SUBMITTED TO



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL** An Autonomous Institution of the University Grants Commission

## 1. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

TAMILNADU

GORIMEDU

**SALEM** 

GOVERNMENT ARTS COLLEGE FOR

WOMEN, SALEM-8

YERCAUD MAIN ROAD

636008

Institution e-mail address

gacwslm8@yahoo.in

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile

Name of the IQAC Co-ordinator:

Mobile:

0427-2400421

Dr. (Mrs). S. MANIMOZHI

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98942 29159

Mrs. K.PUNGOTHAI

98941 86389

IQAC e-mail address:

gacwslm8@yahoo.in

#### EC/45/RAR/03

http//

13-14.doc

1.4 Website address:

Web-link of the AQAR:

www.govtwomencollegeslm8.com

05.08.2010

2013-14

www.govtwomencollegeslm8.com/AQAR20

## 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	Three star		2002	5yrs
2	2 <sup>nd</sup> Cycle	В		2008	5yrs
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :DD/MM/YYYY

### 1.7 AQAR for the year

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC

- i. AQAR \_ 2012-13 Submitted to NAAC on\_\_\_\_\_
- ii. AQAR\_2013-14 Submitted to NAAC on\_\_\_\_\_

### 1.9 Institutional Status

University	State Central	Deemed Private
Affiliated College	Yes No	
Constituent College	Yes No	
Autonomous college of UGC	Yes No	
Regulatory Agency approved Ins	titution Yes	No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education	Men	Women	
Urban	Rural	] Tribal	]
Financial Status Grant-in-aid	$]$ UGC 2(f) $\checkmark$	UGC 12B	]
Grant-in-aid + Self Financing	Totally Self-fir	nancing	]
1.10 Type of Faculty/Programme			
Arts Science Comm	nerce 🔽 Law	v PEI (Phy	rs Edu)
TEI (Edu) Engineering	Health Scienc	e Manager	ment
Others (Specify)			
1.11 Name of the Affiliating University (for the C	Colleges)	YAR UNIVERSITY	
1.12 Special status conferred by Central/ State Go	vernment UGC/C	SIR/DST/DBT/ICM	R etc
Autonomy by State/Central Govt. / University			
University with Potential for Excellence		UGC-CPE	
DST Star Scheme		UGC-CE	
UGC-Special Assistance Programme		DST-FIST	
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )	
UGC-COP Programmes			

# 2. IQAC Composition and Activities

2.1 No. of Teachers	13
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	10
2.4 No. of Management representatives	
2.5 No. of Alumni	10
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	
2.8 No. of other External Experts	
2.9 Total No. of members	36
2.10 No. of IQAC meetings held	3/Yr
2.11 No. of meetings with various stakeholders:	No 3 Faculty 3
Non-Teaching Staff Students 3	Alumni 3 Others
2.12 Has IQAC received any funding from UGC de	uring the year? Yes No
If yes, mention the amount	
2.13 Seminars and Conferences (only quality relate	ed)
(i) No. of Seminars/Conferences/ Workshops	/Symposia organized by the IQAC
Total Nos International N	Nationa l      State
Γ	
(ii) Themes	

2.14 Significant Activities and contributions made by IQAC

- With the introduction of new UG and PG courses, the total strength of the college is raised to nearly 3000 and it has resulted in uplifting the institute from B grade to A grade status.
  - Providing more opportunities for the students to involve in many extension activities to reach out to the community.
  - > To enhance the Infrastructure facilities.
  - > Motivating teachers and students to involve in research works

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To start "Soft Skills Programme" for the teachers and the students.	TN Hr.Edn. has chosen the institute as one of the Soft Skills Centres among the Government Colleges in Tamilnadu.
To increase the participation of students in campus interviews.	Nearly 200 students attended off campus interviews conducted by various popular IT companies and it was a great exposure and a source of inspiration for the students.
To motivate staff and students to take up Research Project Works.	In this current year, 1 staff member of English department was sanctioned with UGC Minor Research Project and 1 MA English Student was sanctioned with TANSCHE—Students Mini Project .
To work out a plan to start a special cell for Differently-Abled students to create a sense of security and to provide chances for them to show off their talents.	A committee was formed with two staff members as Co-ordinators for the cell.

To start new Clubs and Extension Activities	A discussion was held in the Council meeting
for the students to exhibit their potential and	and resolution was passed.
hidden talents.	
To increase the number of activities in the existing Clubs. To start doing NAAC related works.	Many community activities were undertaken by the students. Steering Committee was formed to carry out all the works pertaining to Re-Accreditation.

 2.15 Whether the AQAR was placed in statutory body
 Yes
 No
 ----- 

 Management
 ---- Syndicate
 ---- Any other body
 COLLEGE COUNCIL

 Provide the details of the action taken
 ---- ---- ---- ---- 

Each department allocated one staff as co-ordinator for NAAC work. Fortnight meetings were held to discuss the on-going works related to NAAC.

# Part – B Criterion – I

# **I.** Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	5	2		
UG	11	2		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	16	4		
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG and PG courses
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects)	Alumni	$\checkmark$	Parents	$\checkmark$	Employers		Students	$\checkmark$
Mode of feedback :	Online		Manual	$\checkmark$	Co-operating	g scho	ols (for PEI)	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NOT APPLICABLE AS AN AFFILIATED NON-AUTONOMOUS INSTITUTE

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

# **Criterion – II**

# 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
48	36	11	-	PRINCIPAL

2.2 No. of permanent faculty with Ph.D.

25

#### 2.3 No. of Faculty Positions ecruited (R) and Vacant (V) during the year

Asst. Profess	sors	Associat Professo		Profess	ors	Others		Total	
R	v	R	V	R	V	R	V	R	v
	39								39

32

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	19	36	3
Presented papers	12	19	1
Resource Persons	02	06	5

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- > Computer-assisted teaching and learning is done wherever possible.
- > Teaching is made more of 'learner-centred' method.
- > Sometimes teaching and learning is done with the materials of 'realia.'
- Teacher's study materials, both in hard copy and soft copy are made available for the students.
- > Making the students to do their assignment and project works in their own laptops.
- > To continue CLP (Computer Literacy Programme) for all UG I year students.

2.7 Total No. of actual teaching days during this academic year

180

- 2.8 Examination/ Evaluation Reforms initiated by the Institution.
  - The conduct of University examinations are assigned in rotation to each department every year.
  - Tests under CIA system are regularly given and the papers are duly assessed and distributed to students and to maintain transparency, Internal marks are shown to the students and their signature is obtained. In every semester, model exams are conducted and marks are entered in Students 'Academic Performance Report Card, which are sent to their parents.
- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop



- 2.10 Average percentage of attendance of students
- 95%

2.11 Course/Programme wise

distribution of pass percentage :

UG COURSES:

Title of the	Total no. of	Division						
Programme	students appeared	Distinction	Ι	II	III	Pass %		
B.A. Tamil	94		60	23		88.29%		
B.A. English	46		16	18	1	77%		
B.A. History	45	33	13			46%		
B.Com.	108		65	21		79.63%		
B.A. Eco	09		07			78%		
B.Sc. Maths	89	43	36			93%		

B.Sc. Physics	53	03	34			69.81%
B.Sc. Chemistry	81	18	25	5	3	63.3%
B.Sc. Microbiology	26	1	12			70.8%
B.Sc. Comp. Sci	69	1	56			83%
B.C.A.	36	2	29			86%

## PG COURSES:

Name of the programme	Total no.of students appeared	Distinction	Ι	Π	III	PASS%
M.A. Tamil	31	06	20	05		100%
M.A. English	30		28			93%
M.A. History	14	01	10			79%
M.Com	44	09	33			95.45%
M.Sc.Maths	27	01	05			23%
M.Sc. Chem	15		01			13%
M.Sc. C.S.	29	05	23			96%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through bench marking

2.13 Initiatives undertaken towards faculty development :

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	14
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	1
Faculty exchange programme	Nil
Staff training conducted by the university	2
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	25
Others	3

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	13	12		12
Technical Staff	1			

# **Criterion – III**

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The addition of PG courses facilitates the conducive environment for research works.
- The students are motivated to take up emerging trends in Arts and Science, which would provide a platform for them when they go for higher studies.
- Both the teachers and the students are provided with the details of funding agencies to do research projects.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01(student)	01(Staff)	01	01
Outlay in Rs.	15,000 by TANSCHE		1,85,000 By UGC	

## 3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	nil	nil
Non-Peer Review Journals			
e-Journals	02		
Conference proceedings	06	02	Nil

3.5 Details on Impact factor of publications:

Range0.312- 1.52Average---h-index48Nos. in SCOPUS20

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received		
Major projects						
Minor Projects	2YRS 2014-16	UGC	1,85,000	1,60,000		
Interdisciplinary Projects						
Industry sponsored						
Projects sponsored by the University/ College						
Students research projects (other than compulsory by the University)	6Months 2013-14	TANSCHE	15,000	15,000		
Any other(Specify)						
Total			2,00,000	1,60,000		
.7 No. of books published i) With ISBN No Chapters in Edited Books ii) Without ISBN No. 02						
No. of University Departments UGC-S DPE		ds from CAS	DST-FIST DBT Scher			
For colleges Autono		CPE CE	DBT Star S Any Other			

 $_{\text{Page}}14$ 

3.11 No. of conferences organized by the	Level	International	National	State	University	College	
Institution	Number	01	02		01		
	Sponsoring agencies	concerned Dept	CICI		concerned Dept		
3.12 No. of faculty served as experts, chairpersons or resource persons							
3.13 No. of collaborations International National Any other							
3.14 No. of linkages created d	3.14 No. of linkages created during this year						

3.15 Total budget for research for current year in lakhs :

From Funding agency	 From Management of University/College	
Total		

3.16 No. of tents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

## 3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

		[						1	
	Total	International	National	State	University	Dist	College		
3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them       10         3.19 No. of Ph.D. awarded by faculty from the Institution									
3.20 No. of Research	h schola	rs receiving the	Fellowshi	os (New	vly enrolled +	existi	ng ones)		
JRF		SRF		ect Fell	-	_	other		
3.21 No. of students	Particip	pated in NSS ev	ents:						
			Un	iversity	level 200	S	state level		
				tional le	evel	Ir	ternationa	l level	
3.22 No. of students	s particij	pated in NCC e	vents:						
			Ur	niversity	v level	St	ate level		
			Na	ational l	evel	In	ternational	level	
3.23 No. of Awards	won in	NSS:							
			Un	iversity	level	Sta	te level		
			Na	tional le	evel	Int	ernational	level	
3.24 No. of Awards	won in	NCC:							
			Un	iversity	level	Sta	ite level		
			Na	tional le	evel	Int	ernational	level	
3.25 No. of Extension activities organized									
University	forum		llege forum	n 10					
NCC	Torum	NS	-	40		ny oth	er		

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

1. Six members of the Rotaract Club participated in the RYLA (Rotaract Youth Leadership Award) 3days leadership camp conducted at Yelagiri and one of our students Vijayakumari was selected as the best RYLA.

2. A Blood Donation Camp was organized by the college Rotaract Club and YRC in which 66 students and 7 staff members donated their blood.

3. Various awareness programmes undertaken by the college NSS, especially, the volunteers' social responsibility in Cleaning Children's Ward at Govt. Hospital, Salem.

4. Two of the NSS Programme Officers participated in the One Day Refresher programme conducted at Periyar University.

# Criterion – IV 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.71acres			14.71acres
Class rooms	42			42
Laboratories	8			8
Seminar Halls				
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.		2		
Value of the equipment purchased during the year (Rs. in Lakhs)		31akhs	UGC merged fund	3
Others				

4.2 Computerization of administration and library

- > Admission related works are completely computerized.
- Almost all correspondence submitted to office, University and DCE are mainly in computerized formats.
- > Library computerization is going on with the addition of new books.

## 4.3 Library services:

	Ex	isting	Newly	added	Total		
	No.	Value	No.	Value	No.	Value	
Text Books	4095	1,74,020	216	55,212	4311	2,29,232	
Reference Books	8640	13,39,551	147	24,488	8787	13,64,039	
e-Books							
Journals			3	18,000	3	18,000	
e-Journals							
Digital Database							
CD & Video							
Others (specify) UGC	200	18,000	34	10,000	234	28,000	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart- ments	Others lang, lab
Existing	65	43	30			2	10	10
Added	01	01						
Total	66	44	30			2	10	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

Computer Literacy Programme (CLP) : The programme was started by the State Government in 2000 in tie up with a private concern Ravichandra Systems and Computer Services Ltd, Coimbatore and made a contract for five years only. But after the period was over, the college wanted to cater this service to the financially backward students and so the course was taken over by the college and now it has been conducted successfully every year.

In this course, the students are taught Operating System, Personal Productivity Software, Multimedia, Desktop Publishing, Networking concepts, Internet and its applications, Creating Web pages and Tamil Word Processor. The interested staff members also could avail this opportunity.

4.6 Amount spent on maintenance in lakhs :

i) ICT	5,000
ii) Campus Infrastructure and facilities	600000
iii) Equipments	1,80,000
iv) Others	70,000
Total :	855000

# Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

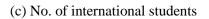
- Fresher's orientation is regularly conducted where the senior students are encouraged to interact with the newly admitted students thereby creating a fraternal atmosphere in the institute.
- > Academic Performance Awareness is created periodically by Tutorial System.
- Entrepreneurship Awareness is created by displaying the details on notice board and also by circulars.
- Eco-green awareness is created through periodical "Mass C leaning Drive."
- Various scholarship and loan schemes available in PVT sectors and nationalised companies like LIC, are introduced to the students by arranging meetings in the campus, where the company representatives speak about their schemes.

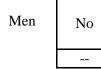
5.2 Efforts made by the institution for tracking the progression

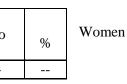
Progression is regularly monitored by the Principal at the time of every council meeting.

5.3 (a) Total Number of students both UG and PG: 2617

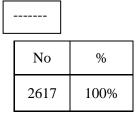
(b) No. of students outside the state











Last Year							This	Year			
General	SC	ST	OBC	Physically Challenged	Total	Gener al	SC	ST	OBC	Physically Challenged	Total
08	607	49	1712	10	2386	07	665	73	1864	21	2617

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- No separate coaching classes are conducted. But at the time of ward meeting, the students are briefed about various general competitive exams and they are provided with books to prepare and some outline of how to make use of those books are also well informed.
- For competitive exams like TNTET (Tamil Nadu Teacher Eligibility Test) and SLET, the students are trained even during class hours in the form of Multiple Choice Questions.
- As the institute being a women's institute, the girls feel it safe to take up teaching profession. With the introduction of TET exam by the State Government, the students are very conscious to use the opportunity and grab the profession. The students are well informed of how to face this exam with the proper preparation.
- One of our Guest lecturers has just started training a limited number of students for TNPSC exams at free of cost and a minimum of 5 students get qualified in these exams.

No. of st	udents beneficiar	ries 25			
5.5 No. of stude	ents qualified in t	hese examination	IS		
NET	SET	SLET	GATE	 CAT	

15

5.6 Details of student counselling and career guidance

State PSC

IAS/IPS etc

"Students counselling and Anti-Ragging Cell" of the college participated a one-day workshop on "Menace of Ragging and Preventive Measures" conducted by Anti-Ragging Cell of Periyar University.

UPSC

Others

40

In order to make the students aware of their rights, two eminent women lawyers were invited to the college to deliver speeches on "Women's Awareness and Women's Rights."

Under Career Guidance Programme, TIME Institute and AIMS Institute for TANCET coaching visited the college to address the final year UG students on various job opportunities available to them and they also conducted Scholarship Exams for those students to get qualified for free TANCET coaching.

No. of students benefitted



5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	24	5	10

5.8 Details of gender sensitization programmes

	> Gender sensitization programmes are conducted along with Counselling programmes.
5.9 Stu	lents Activities
5.9.	No. of students participated in Sports, Games and other events
	State/ University level National level International level
	No. of students participated in cultural events
	State/ University level National level International level
5.9.2	No. of medals /awards won by students in Sports, Games and other events
Spor	s : State/ University level National level International level
Cult	ral: State/ University level National level International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	All BC, MBC, SC and ST students of UG and PG	Scholarship pertaining to the relevant community.
Financial support from other sources		
Number of students who received International/ National recognitions		

## 5.11 Student organised / initiatives

Fairs : S	State/ University/college level 1 National level International level	
Exhibiti	tion: State/ University level National level International level	]
5.12 N	No. of social initiatives undertaken by the students 30	
5.13 M	Major grievances of students (if any) redressed:	
	<ol> <li>Ladies special buses are arranged according to the timings of the college.</li> <li>Toilet facilities are increased.</li> </ol>	

# **Criterion – VI**

# 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:
KNOWLEDGE UNTO INFINITY.
MISSION:
► TO STRIVE FOR THE DEVELOPMENT OF THE SELF, SOCIETY AND THE NATION.
> TO GAIN AN EDGE IN GLOBAL COMPETITION.
TO PROVIDE VALUE-EDUCATION, TO SPREAD THE LIGHT OF KINDNESS, LOVE AND COMPASSION.
TO PRESRVE OUR CULTURE AND TRADITION WHILE IN TUNE WITH TECHNOLOGY AND EDUCATION.
➤ TO ENSURE 'MAN-MAKING' AS THE GOAL OF ALL EDUCATION.

6.2 Does the Institution has a management Information System

ACADEMIC MANGEMENT SYSTEM: Various policy making bodies such as College Council, Exam Committee, Sports Committee, Library Committee, College Union, IQAC are responsible for ensuring the academic development of the institute.

ADMINISTRATIVE MANAGEMENT SYSTEM: All accounts pertaining to the State Government, UGC, and PTA are maintained by the office and monthly reconciliation is undertaken with the main Treasury of Salem District and also with the office of RJD, Coimbatore.

To make effective and efficient run of the institute, IQAC shares its responsibility and ensures the overall development of the institute.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
  - 6.3.1 Curriculum Development
  - The increase of PG courses enable the institute to open up new vistas for the students in the area of specialization and research.
     Various registers are maintained to enter students' CIA scores, Model Exam and University Exam scores. These registers are updated regularly.
     To enrich the students with the knowledge of emerging trends in their subjects as well as in general, the institute allows some private publishers to conduct Book Fair in the campus.

### 6.3.2 Teaching and Learning

- > Teaching is done with a qualitative change which makes the students to experience any given field in its various contexts, domains and natural situational varieties.
- > Teaching is mostly carried out with the objects of 'realia.'
- The students are trained to make use of their reasoning processes upon various human information processes like perception, attention, memory, planning, monitoring and feedback.
- $\blacktriangleright$  The students are trained to achieve the ability to comprehend and produce.

#### 6.3.3 Examination and Evaluation

- Monthly CIA tests.
- ➢ Unit tests.
- > Model examinations in the University Question paper pattern.
- Papers are valued and distributed to students and marks are entered in the department mark registers. Failed candidates are given retests and remodel examinations.
- Evaluation is also done through class seminar, assignment and project works.

#### 6.3.4 Research and Development

IQAC is keen on promoting research activities among the teachers and students. The committee also monitors over the sanctioned project's growth.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Physical infrastructure and instrumentations are increased every year with the help of the State Government and UGC fund.

Every year e-filing of e-TDS and quarterly statements of income tax of all the teaching and non-teaching staff is done.

#### 6.3.6 Human Resource Management

In order to manage the lack of teaching and non-teaching staff members, the institute makes use of the fund from PTA with the concurrence from the College council. Very essential posts only are filled up in this way. In the current year, 3 more guest lecturers and 7 non teaching faculties were recruited by PTA.

#### 6.3.7 Faculty and Staff recruitment

Permanent recruitment for vacant posts is always done by the State Government, as it is a Government run college. However, certain important and essential posts are filled by PTA according to the needs.

#### 6.3.8 Industry Interaction / Collaboration

NIL

#### 6.3.9 Admission of Students

Transparency is strictly adhered through Single Window Counselling System both for UG and PG admissions.

Reservation of quota is also strictly followed as per the norms and guidelines of the State Government.

#### 6.4 Welfare Schemes for

Teaching	GPF, Gratuity, Health Insurance policy as provided by the State Government
Non teaching	Do
Students	State Government scholarship for BC/ MBC/ SC/ST students. Central Government Minority scholarship for eligible students.

No

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			yes	Inter- departmental
Administrative	yes	DCE	yes	office

Yes

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes	$\checkmark$	No	NA
For PG Programmes	Yes	$\checkmark$	No	NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

OSA (Old Students' Association) has been registered and every year auditing is done. To make the campus eco-green, 4 sweepers and 1 scavenger are appointed with the help of OSA. To keep the records concerning OSA, the Alumni has donated a steel almirah to the college, and they have also shown their interest in promoting the employability rate of the institute

6.12 Activities and support from the Parent – Teacher Association

PTA meetings are regularly conducted for twice in a semester. All students are members and a yearly subscription is collected from them at the time of admission. All regular teachers also contribute a yearly subscription to the Association. During the meetings, the grievances of the parents are listened to and remedial measures have been taken. Certain essential posts are filled up only with PTA fund. The current year 3 more Guest Lecturers and 7 non-teaching faculties were recruited by PTA.

Guest lecturer recruitments are done by conducting interviews before the panel.

6.13 Development programmes for support staff

During Fine Arts Week and Sports Day, the support staff members are also encouraged to participate in various events and are awarded prizes also.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every month, "Mass cleaning Drive" is undertaken by NSS.

Rain Water Harvesting is installed in the campus.

The institute is taking all efforts to make the campus "Plastic Free Zone."

# Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Innovations:

a) Teaching and learning with the use of PPT and LCD projector

b) Motivating the teachers and students to involve in social encounters with the public.

c) Feedback Strategy.

d) Guiding the students to experience cognitive curiosity to take up critical thinking and problem solving and fostering creativity.

Administrative Innovation: Computerized Documentation of all activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1.To strengthen the Placement Cell, Soft Skills Training was given to students.

2.Staff and Students were sanctioned with Minor Research project.

3.Starting new extension activities and clubs got implemented with the untiring help of the staff members. Under this scheme, A CELL FOR DIFFERENTLY ABLED YOUTH in the name of HOPE has been planned to start from the next academic year.

7.3 Give two Best Practices of the institution

- > Tutorial system and ward meeting every month.
- In spite of the absence of a regular Physical Directress for nearly 18 years, carrying out Sports activities every year, including the conduct of Sports Day.

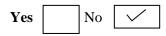
#### 7.4 Contribution to environmental awareness / protection

Mass Cleaning Drive.

Tree plantation.

To make the campus more eco-green, the use of plastic papers and cups are strictly prohibited.

7.5 Whether environmental audit was conducted?



7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STREN	IGTHS:
	Making the teachers to handle Active Peer Teaching Strategy and Rewarding Learner Participation.
$\succ$	Adaptability of Human Resource Management in administrative frameworks.
$\checkmark$	Admission through Single Window Counselling System, where transparency is strictly adhered.
WEAK	NESSES:
$\triangleright$	Large number of vacancies both in teaching and non teaching departments.
$\blacktriangleright$	Non availability of Wi-Fi facility in the campus.
$\triangleright$	No auditorium to conduct meetings in large scales.
OPPOF	RTUNITIES:
	Fostering students' responsibility by allowing them to actively participate in many Community Service Programmes.
$\blacktriangleright$	Teaching moral values apart from the prescribed syllabus
THREA	ATS:
À	Lack of self-confidence and self-motivation among the girl students to take up other professions, than teaching.

## 8. Plans of institution for next year

> To increase the infrastructure facilities, particularly, a huge Auditorium.

> To achieve high standards in Research and Development.

Name: Mrs.K. PUNGOTHAI

Name : DR. (Mrs). S. MANIMOZHI

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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC