

**GOVERNMENT ARTS COLLEGE FOR WOMEN,
SALEM-8**



**ANNUAL QUALITY ASSURANCE REPORT
2014-15**

SUBMITTED TO



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Part – A

I. Details of the Institution

1.1 Name of the Institution	GOVERNMENT ARTS COLLEGE FOR WOMEN, SALEM-8
1.2 Address Line 1	YERCAUD MAIN ROAD
Address Line 2	GORIMEDU
City/Town	SALEM
State	TAMILNADU
Pin Code	636008
Institution e-mail address	gacwslm8@yahoo.in
Contact Nos.	0427-2400421
Name of the Head of the Institution:	Dr. (Mrs). S. MANIMOZHI
Tel. No. with STD Code:	0427-2444474
Mobile	98942 91959
Name of the IQAC Co-ordinator:	Mrs. K.PUNGOTHAI
Mobile:	98941 86389
IQAC e-mail address:	gacwslm8@yahoo.in

1.3 NAAC Track ID

EC/45/RAR/03

1.4 Website address:

www.govtwomencollegeslm8.com

Web-link of the AQAR:

http:// www.govtwomencollegeslm8.com/AQAR2014-15.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	Three star		2002	5yrs
2	2 nd Cycle	B		2008	5yrs
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

05.08.2010

1.7 AQAR for the year

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR _ 2012-13 Submitted to NAAC on 10.02.2015
- ii. AQAR_ 2013-14 Submitted to NAAC on 10.02.2015

1.9 Institutional Status

University

State Central Med Private

Affiliated College

Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

.....

1.11 Name of the Affiliating University (for the Colleges)

PERIYAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

13

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

10

2.4 No. of Management representatives

2.5 No. of Alumni

10

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

36

2.10 No. of IQAC meetings held

3/Yr

2.11 No. of meetings with various stakeholders:

No

3

Faculty

3

Non-Teaching Staff Students

3

Alumni

3

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

I-----ntional

N-----al

S-----

In-----on Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- With the increased strength of students, the institute is able to motivate students to involve in more academic / cultural / extension activities both on the campus and off the campus.
- IQAC is keen in beautifying the campus by seeking the help of private agencies and sectors. Necessary measures are being taken by IQAC.
- Students are encouraged to reach out achievements in all possible ways.
- Motivating teachers and students to involve in research works

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>As planned in the beginning of the year, nearly twenty clubs were started functioning in this year.</p> <p>To increase the participation of students in campus interviews.</p> <p>To motivate staff and students to take up Research Project Works.</p>	<p>Each department is assigned responsibility to conduct club activities by charting out their club's aim and objectives.</p> <p>Nearly 200 students attended off campus interviews conducted by various popular IT companies and it was a great exposure and a source of inspiration for the students.</p> <p>In this current year, 1 staff member of Computer Science department and 1 MA English Student were sanctioned with TANSICHE— Teachers Mini Project and Students Mini Project respectively.</p>

<p>To work out a plan to conduct NET/ SET/ TNPSC/ CIVIL Service exams' coaching classes for the students by getting fund from UGC.</p> <p>To increase the number of activities in the existing Clubs.</p> <p>NAAC related works are ongoing.</p>	<p>A discussion was held in the Council meeting and resolution was passed. Till the process is implemented, it was resolved to initiate the teachers to prepare question banks in all subjects</p> <p>Many community activities were undertaken by the students.</p> <p>It was decided to submit LOI at the earliest.</p>
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2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate other body

Provide the details of the action taken

Each department allocated one staff as co-ordinator for NAAC work.
Fortnight meetings are held to discuss the on-going works related to NAAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	----			
PG	7			
UG	13			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	20			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All UG and PG courses
Trimester	-----
Annual	-----

1.3 Feedback from stakeholders* (On all aspects)

Alumni Parents Employers ents

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NOT APPLICABLE AS AN AFFILIATED NON-AUTONOMOUS INSTITUTE

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	42	31	11	-	PRINCIPAL

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	---	58	---	---	---	---	---	---	---	39

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	09	15	01
Presented papers	06	06	1
Resource Persons	----	---	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Computer-assisted teaching and learning is done wherever possible.
- Students are motivated to take up experiential learning.
- Students are assigned with more number of class assignments and class project works.
- To continue CLP (Computer Literacy Programme) for all UG I year non-computer students.
- Students are provided opportunities to show off their innovative knowledge by using the available equipments and tools, which resulted in exhibitions conducted by Maths, Physics, Microbiology and Botany departments. Each department excelled in their own ways.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution.

The conduct of University examinations are assigned in rotation to each department every year.

➤ Tests under CIA system are regularly given and the papers are duly assessed and distributed to students and to maintain transparency, Internal marks are shown to the students and their signature is obtained. In every semester, model exams are conducted and marks are entered in Students 'Academic Performance Report Card, which are sent to their parents.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

06	-----	-----	
----	-------	-------	--

2.10 Average percentage of attendance of students

95%

2.11 Course/Programme wise distribution of pass percentage : UG COURSES:

Title of the Programme	Total no. of students appeared	Division					Pass %
		Distinction	I	II	III		
B.A. Tamil	85	01	46	13	-----	83.5%	
B.A. English	43	----	12	28	-----	93%	
B.A. History	35	----	14	06	-----	57%	
B.Com.	99	----	41	15	----	56.5%	
B.A. Eco	56	-----	25	23	----	85.7%	
B.Sc. Maths	89	43	36	----	----	93%	
B.Sc. Physics	52	17	24	----	-----	78.8%	
B.Sc. Chemistry	68	02	52	07	-----	89.7%	
B.Sc. Microbiology	27	01	14	07	-----	84.5%	
B.Sc. Comp. Sci	60	09	38	----	----	78.3%	
B.C.A.	33	04	25	-----	----	87.8%	
B.Sc. Statistics	09	03	06	-----	----	100%	
B.Sc. Botany	29	02	20	01	----	79.3%	

PG COURSES:

Name of the programme	Total no. of students appeared	Distinction	I	II	III	PASS%
M.A. Tamil	21	10	05	04	-----	83.5%
M.A. English	31	01	13	----	-----	42%
M.A. History	19	01	17	----	-----	94.7%
M.Com	46	03	35	----	-----	82.6%
M.Sc. Maths	27	01	05	----	-----	23%
M.Sc. Chem	12	-----	06	----	-----	50%
M.Sc. C.S.	27	12	09	----	-----	77.7%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Through bench marking

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	06
UGC – Faculty Improvement Programme	01
HRD programmes	nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	02
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	20
Others	05

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	14	-----	14
Technical Staff	1	-----	-----	-----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The PG departments are motivated to start Research Courses, M.Phil /Ph.D
- All departments are encouraged to provide their departmental libraries with more books relevant to research studies.
- The students are provided with the knowledge of the importance of doing researches and the details of funding agencies.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01(student)	02(Staff)	01	01(student)
Outlay in Rs.	15,000 by TANSCHÉ	1,85,000(UGC) 1,00,000 (TANSCHÉ)	1,77,000 -----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	Nil	nil
Non-Peer Review Journals	----	-----	-----
e-Journals	02	-----	-----
Conference proceedings	02	----	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	1YR 2014-15	TANSICHE	1,00,000	---
	2YRS 2014-2016	UGC	1,85,000	1,77,000
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	6Months 2014-15	TANSICHE	15,000	15,000
Any other(Specify)	---	----	----	---
Total	---	-----	3,00,000	1,92,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-----	01	---	---	02
Sponsoring agencies	---	concerned Dept	---	---	concerned Dept

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
----	-----	-----	----	-----	----	-----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

	University level	<input type="text" value="---"/>	State level	<input type="text" value="---"/>
National level	International level	<input type="text" value="---"/>		<input type="text" value="---"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="---"/>	College forum	<input type="text" value="25"/>		
NCC	<input type="text" value="---"/>	NSS	<input type="text" value="40"/>	Any other	<input type="text" value="20"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The institution's social responsibility is exhibited in starting 'an honesty shop' inside the college main hostel, where the shop is run without the shopkeeper.
2. The department of Botany conducted a two-day Medicinal Herbal Exhibition, in which they displayed nearly 210 herbal plants to create awareness among the students and the staff about the uses of herbs in curing various diseases. The department decided to form an 'Herbal farm' in the campus.
3. The department of Physics conducted a two-day Science Exhibition, where the Physics students exhibited about 36 projects.
4. The department of Mathematics also organized an exhibition, wherein around 500 mathematical items were displayed and explained to the visitors.
5. The club of Computer Literacy for Rural Women conducted 8 days computer teaching programme for 14 women from outside the campus. They were taught the basic subjects in computer and were also given hands-on training.
4. The NSS units of the college jointly with NGGO involved themselves in collecting the stastical data of the platform vendors.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14.71acres	----	----	14.71acres
Class rooms	42	----	----	42
Laboratories	8	----	----	8
Seminar Halls	----	----	----	----
No. of important equipments purchased (\geq 1-0 lakh) during the current year.(2014-2015)	04	10	Non Plan Scale & UGC	14
Value of the equipment purchased during the year (Rs. in Lakhs)(2014-2015)		3	UGC merged fund	1,40,000
Others				

4.2 Computerization of administration and library

- Admission related works are completely computerized.
- Almost all correspondence submitted to office, University and DCE are mainly in computerized formats.
- Library computerization is going on with the addition of new books.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4095	1,74,020	216	55,212	4311	2,29,232
Reference Books	13264	10,08,875	856	1,40,000	14120	11,48,875
e-Books	----	-----	----	-----	-----	-----
Journals	----	-----	5	2,500	5	2,500
e-Journals	----	-----	----	----	----	----
Digital Database	----	-----	----	-----	----	-----
CD & Video						
Others (specify) UGC	234	28,000	4	26,000	238	54,000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others lang, lab
Existing	54	04	33	-----	-----	5	10	10
Added	08		-----	-----	-----		10	----
Total	62	04	33	-----	-----	5	20	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Literacy Programme (CLP) : The programme was started by the State Government in 2000 in tie up with a private concern Ravichandra Systems and Computer Services Ltd, Coimbatore and made a contract for five years only. But after the period was over, the college wanted to cater this service to the financially backward students and so the course was taken over by the college and now it has been conducted successfully every year.

In this course, the students are taught Operating System, Personal Productivity Software, Multimedia, Desktop Publishing, Networking concepts, Internet and its applications, Creating Web pages and Tamil Word Processor. The interested staff members also could avail this opportunity.

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	5,72,000
iv) Others	<input type="text"/>
Total :	5,72,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Fresher’s orientation is regularly conducted where the senior students are encouraged to interact with the newly admitted students thereby creating a fraternal atmosphere in the institute.
- Academic Performance Awareness is created periodically by Tutorial System.
- Entrepreneurship Awareness is created by displaying the details on notice board and also by circulars.
- Eco-green awareness is created through periodical “Mass C leaning Drive.”
- Various scholarship and loan schemes available in PVT sectors and nationalised companies like LIC, are introduced to the students by arranging meetings in the campus, where the company representatives speak about their schemes.

5.2 Efforts made by the institution for tracking the progression

- Progression is regularly monitored by the Principal at the time of every council meeting.

5.3 (a) Total Number of students both UG and PG: 2617

(b) No. of students outside the state

1

(c) No. of international students

Men

No	%
--	--

Women

No	%
2780	100%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
07	665	73	1864	21	2617	11	758	76	1915	20	2780

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Students are given aptitude tests in Maths, Computer Science and the Quiz Club of the college prepares them to take up various competitive exams conducted across the state.
- Spell bee club conducted by the department of English helps the students to enhance their vocabulary.
- The students' interest is imbibed by a small activity of saying five or ten general knowledge information every week at the time of weekly assembly.
- Students are informed about the various competitive exams conducted by the state Government, Banks, LIC, etc., and further they are guided in their preparation also.

5.5 No. of students qualified in these examinations

NET	<input type="text" value="3"/>	SLET	GA	<input type="text"/>	CAT	<input type="text"/>	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="15"/>	UPSC	<input type="text"/>	Others	<input type="text" value="25"/>

5.6 Details of student counselling and career guidance

“Anti-Ragging cell” is functioning under the name of “Safe Space for women”. The prime objective of the cell is to create awareness among the girl students regarding various issues related to them. Jointly with the police department of Salem city, it organized an awareness programme on the menace of ragging. The Assistant Commissioner of Police addressed the students and asked them to do yoga and meditation to gain confidence about them and concentrate on their studies.

The placement cell organized a one-day workshop for the outgoing students and it was conducted by TIME and AIMS institutes, Salem. Eligibility tests were given to the students to take up free coaching for MBA / MCA entrance exams.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6(on campus) 8(off campus)	540	165	10

5.8 Details of gender sensitization programmes

➤ Gender sensitization programmes are conducted along with Counselling programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	---
Financial support from government	All BC, MBC, SC and ST students of UG and PG	Scholarship pertaining to the relevant community.
Financial support from other sources		
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fairs : State/ University/college level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Water facility is increased.
2. Toilets are repaired and provided necessary facilities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

KNOWLEDGE----- UNTO INFINITY.

MISSION:

- TO STRIVE FOR THE DEVELOPMENT OF THE SELF, SOCIETY AND THE NATION.
- TO GAIN AN EDGE IN GLOBAL COMPETITION.
- TO PROVIDE VALUE-EDUCATION, TO SPREAD THE LIGHT OF KINDNESS, LOVE AND COMPASSION.
- TO PRESERVE OUR CULTURE AND TRADITION WHILE IN TUNE WITH TECHNOLOGY AND EDUCATION.
- TO ENSURE ‘MAN-MAKING’ AS THE GOAL OF ALL EDUCATION.

6.2 Does the Institution has a management Information System

ACADEMIC MANGEMENT SYSTEM: Various policy making bodies such as College Council, Exam Committee, Sports Committee, Library Committee, College Union, IQAC are responsible for ensuring the academic development of the institute.

ADMINISTRATIVE MANAGEMENT SYSTEM: All accounts pertaining to the State Government, UGC, and PTA are maintained by the office and monthly reconciliation is undertaken with the main Treasury of Salem District and also with the office of RJD, Coimbatore.

To make effective and efficient run of the institute, IQAC shares its responsibility and ensures the overall development of the institute.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The PG students are encouraged to take up research projects,
- The students' progress is periodically monitored and recorded, and the objectives of curriculum are evaluated further by CIA tests, University results and placement records
- To open up new vistas for the students in the job market they are guided with various job awareness programmes conducted in the campus and outside the campus.

6.3.2 Teaching and Learning

- Each student is practiced to establish her 'goals and objectives' in her approach to learning.
- Students are taught to follow PPP method (present-practice-production) of teaching and learning.
- The students are trained to achieve the ability to comprehend and produce.
- Teaching is well planned with syllabus and materials in delivering course content.
- Special care is provided to slow learners, and advanced learners are guided and encouraged to become achievers of their courses

6.3.3 Examination and Evaluation

- Monthly CIA tests.
- Unit tests.
- Model examinations in the University Question paper pattern.
- Papers are valued and distributed to students and marks are entered in the department mark registers. Failed candidates are given retests and remodel examinations.
- Evaluation is also done through class seminar, assignment and project works.

6.3.4 Research and Development

IQAC is keen on promoting research activities among the teachers and students. The committee also monitors over the sanctioned project's growth.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Physical infrastructure and instrumentations are increased every year with the help of the State Government and UGC fund.

Every year e-filing of e-TDS and quarterly statements of income tax of all the teaching and non-teaching staff is done.

6.3.6 Human Resource Management

In order to manage the lack of teaching and non-teaching staff members, the institute makes use of the fund from PTA with the concurrence from the College council. Very essential posts only are filled up in this way. In the current year, 3 more guest lecturers and 7 non teaching faculties were recruited by PTA.

6.3.7 Faculty and Staff recruitment

Permanent recruitment for vacant posts is always done by the State Government, as it is a Government run college. However, certain important and essential posts are filled by PTA according to the needs.

6.3.8 Industry Interaction / Collaboration

Entrepreneurial Development Cell accompanied a group of students to Womens' Industrial estate, Karupur, Salem dt to provide awareness among the students about various schemes available to women to do small scale business.

6.3.9 Admission of Students

Transparency is strictly adhered through Single Window Counselling System both for UG and PG admissions.

Reservation of quota is also strictly followed as per the norms and guidelines of the State Government.

6.4 Welfare schemes for	Teaching	GPF, Gratuity, Health Insurance policy as provided by the State Government
	Non teaching	----- Do-----
	Students	State Government scholarship for BC/ MBC/ SC/ST students. Central Government Minority scholarship for eligible students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Inter-departmental
Administrative	yes	DCE	Yes	office

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No NA

For PG Programmes Yes No NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

OSA (Old Students' Association) has been registered and every year auditing is done. To make the campus eco-green, 1more sweeper and 1more scavenger are appointed with the help of OSA. Alumini of the institute always show their interest in promoting the employability rate of the institute.

6.12 Activities and support from the Parent – Teacher Association

PTA meetings are regularly conducted for twice in a semester. All students are members and a yearly subscription is collected from them at the time of admission. All regular teachers also contribute a yearly subscription to the Association. During the meetings, the grievances of the parents are listened to and remedial measures have been taken. Certain essential posts are filled up only with PTA fund. The current year 3 more Guest Lecturers and 7 non-teaching faculties were recruited by PTA.

A qualified Librarian was appointed tempraverily by PTA.

Teachers also made a contribution to PTA

6.13 Development programmes for support staff

During Fine Arts Week and Sports Day, the support staff members are also encouraged to participate in various events and are awarded prizes also.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every month, “Mass cleaning Drive” is undertaken by NSS.

Rain Water Harvesting is installed in various parts of the campus.

The institute is taking all efforts to make the campus “Plastic Free Zone.”

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Academic Innovations:

- a) Soft skills training to the students with the view enriching their personality development and communication skills.
- b) By becoming members in any one of the clubs, the students get chances to exhibit their commitment to the college and society
- c) Guiding the students to follow experiential learning with critical thinking and problem solving methods.
- d) Guiding the students to experience cognitive curiosity to take up critical thinking and problem solving and fostering creativity.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. To increase the lab facilities for CLP by providing additional computers, printers and 5KV UPS-things were purchased and installed.
2. To make the college hostel kitchen Hi-tech by installing modern equipments. Proposals have been sent to get the permission from DCE, Chennai.
3. Proposal has been sent to obtain Building Fund under UGC-XII Plan.

7.3 Give two Best Practices of the institution

- Tutorial system and ward meeting every month.
- Inquisitive involvement of the staff and students in carrying out the objectives of various club activities.

7.4 Contribution to environmental awareness / protection

Mass Cleaning Drive.
Environmental awareness programmes are conducted.
Tree plantation.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS:

- Admission through Single Window Counselling System, where transparency is strictly adhered.
- The fine thread of co- operation among the staff in executing the mission of the college.
- Friendly approach of the teachers towards the students in guiding and moulding them as creative thinkers.

WEAKNESSES:

- Large number of vacancies both in teaching and non teaching departments.
- Non availability of Wi-Fi facility in the campus.
- Lack of infra-structure facilities.

OPPORTUNITIES:

- The placement cell of the institute provides chances for the students to decide their carrier.
- Teaching moral values apart from the prescribed syllabus

THREATS:

- Lack of infra-structure facilities may become a hindrance to the accomplishment of research works.

8.Plans of institution for next year

- To increase the infra-structure facilities, with a view to increase the number of UG and PG courses and a huge Auditorium.
- To achieve high standards in Research and Development.

Name: Mrs .K. PUNGOTHAI

Name : DR. (Mrs). S. MANIMOZHI

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
