Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT ARTS COLLEGE FOR WOMEN**
Name of the head of the Institution	**Dr. P. RANGANATHAN**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04272400421**
Mobile no.	**9443935372**
Registered Email	**gacwslm8@yahoo.com**
Alternate Email	**jaisrigopi@gmail.com**
Address	**Yercaud Road, Gorimedu, Salem-8**
City/Town	**Salem**
State/UT	**Tamil Nadu**
Pincode	**636008**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.. K. PUNGOTHAI**
Phone no/Alternate Phone no.	**04272400421**
Mobile no.	**9894186389**
Registered Email	**jaisrigopi@gmail.com**
Alternate Email	**pleasantvilla2001@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.govtwomencollegeslm8.org

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.govtwomencollegeslm8.org

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.19**	**2008**	**28-Mar-2008**	**27-Mar-2013**
3	**A**	**3.02**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC	**05-Aug-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Digital literacy programme for faculty	**20-Aug-2018** **1**	**40**
Introduction to e-	**18-Aug-2018**	**380**

learning	1	
Coaching programme for career preparedness	02-Jul-2018 20	60

L::asset('/'),'public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.$instdata->upload_special_status)}}

[View Uploaded File]()

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]()

10. Number of IQAC meetings held during the year :	**15**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]()

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Digital literacy programme Coaching programme for career preparedness Elearning introduction Introduction of addon courses

[View Uploaded File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To enhance the preparedness of the students for competitive exams	**The sixty hour hybrid programme online and offline was a big step in this direction**

To promote digital literacy	Faculty familiarised themselves with digital platforms.
To promote e learning	Students enthusiastically enrolled for courses on digital platform
[View Uploaded File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College council	16-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2019**

Date of Submission	**19-Jan-2019**

17. Does the Institution have Management Information System ?	**No**

<div align="center">

Part B

</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> The curriculum delivery is spread across the semester lasting 90 days, interspersed with periodic tests, assignments and seminars. The tests are meant to reinforce the knowledge acquired by the students and the assignments and seminars are designed to stimulate the thinking capacity of the students. Regular seminars help develop the analytical and presentation skills of the students. Model exams are conducted at the end of each semester which helps the students face the university exams with confidence. Students are encouraged to clarify their doubts with their subject teachers and maximum effort is made towards student centric learning. Since the curriculum is framed by the university, maximum effort is to make the curriculum delivery process effective and student centric. Academic planning is done to ensure effective delivery of the curriculum. Documentation of the marks is done with the properly maintained mark registers. Regular department meetings are conducted where the allotment of syllabus and other activities relating to curriculum delivery are planned with the participation of all the staff members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill

Introduction				ability/entrepreneurship	Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	COMPUTER SCIENCE	23/07/2018
MPhil	MATHEMATICS	23/07/2018
MSc	MICROBIOLOGY	23/07/2018
MA	ECONOMICS	23/07/2018
	View Uploaded File	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	ECONOMICS	23/07/2018
MSc	MICROBIOLOGY	23/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
TALLY	02/01/2019	36
PHOTOSHOP	21/01/2019	31
PHOTOSHOP	04/02/2019	37
BEAUTY AND COSMETOLOGY	05/03/2019	71
MEDIA WRITING	01/04/2019	165
	View Uploaded File	

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Tamil	28
MA	History	29
MA	English	2
MA	HISTORY	25
MA	ECONOMICS	49
MA	HISTORY	55
MA	HISTORY	59
MSc	CHEMISTRY	50

| MSc | CHEMISTRY | 14 |
| MSc | COMPUTER SCIENCE | 25 |

View Uploaded File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback obtained from various stake holders such as students, alumni, parents, academicians and industrialists (in some cases) have been analyzed in detail. Based on the feedback, suggestions were placed, within the possible limits of an affiliated institutiton like ours, to modify the syllabi and curriculum to cater to the needs of the society and industry. The feedback was instrumental in introducing many skill based, job oriented and industry oriented courses. Remarkable changes were made in question paper pattern enabling students to equip themselves for competitive examinations. The multiple choice questions and analytical questions trigger the higher order thinking capabilities of the students. Initially, feedback is received from students, alumni and parents. The feedback received is analyzed by a core IQAC team, comprising department IQAC coordinators. The reports are sent to the respective departments. The Departments then convene a departmental level staff meeting and analyze the report. The decisions taken in the meeting are implemented. Further an action taken report is sent to the IQAC. Thus this helps in the overall development of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TAMIL	120	720	60
BA	ENGLISH	60	1030	60
BA	HISTORY	96	680	92
BA	ECONOMICS	60	700	55
BCom	COMMERCE	120	740	120
BSc	MATHS	90	1680	87
BSc	PHYSICS	60	1680	58
BSc	CHEMISTRY	90	3169	90
BSc	BOTANY	60	3169	58
BSc	MICROBIOLOGY	40	3169	40

View Uploaded File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2648	403	117	117	117

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
65	40	7	2	2	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring System: The institution has been following the Mentoring System for more than twenty years. The faculty of each department are the mentors of their major students. Each faculty has 20 to 25 students as mentees. The faculty who take charge of the mentees in first year will continue to be mentors for the same group of students till their graduation. Responsibilities: The mentors perform the following functions. The mentors always do more than the maximum for the benefit of the mentees. 1. Meet the mentees twice a month and the minutes are recorded in a note book and the HoD's signature is obtained every month. 2. Continuously monitor, counsel, guide and motivate the students in all academic matters like scoring high marks, regularity in attendance, using library, participating in cultural, sports and academic competitions on and off campus. 3. Guide the mentees regarding participating in seminars/workshops, extension activities, doing project, attending training programmes, etc. 4. Contact parents/guardians if situation demands like academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. 5. Counsel students in their career development/professional guidance. 6. Keep contact with the students even after their graduation. 7. Intimate HOD and suggest if any administrative action is called for. 8. The HOD will meet all mentors of her department at least once a month to review proper implementation of the system and advice mentors wherever necessary. Mentoring System is adopted to bridge the gap, if any, between the teachers and students. The system includes value additions to the students like creation of a better environment in college, where students can approach teachers for both educational and personal guidance. The mentors give awareness and support to students for competitive examinations and other Govt. examinations. The mentees are motivated to pursue higher studies and to take up entrepreneurship. The institute is keen on providing the following advantages to the mentees: 1. Academic guidance in helping them progress to the next level in their studies along with enriching their personality traits 2. Personal guidance in counselling them overcome their personal/family problems with the support of their parents, sometimes. 3. Career guidance in choice of their career, teaching them morale, honesty and integrity required for career growth. Thus, the teachers focus on the personalized professional /career factors of the mentees.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2648	117	1:23

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

143	100	43	0	41

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View Uploaded File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	MICROBIOLOGY	VI	10/05/2019	15/06/2019
BSc	BOTANY	VI	09/05/2019	15/06/2019
BSc	CHEMISTRY	VI	17/05/2019	15/06/2019
BSc	PHYSICS	VI	10/05/2019	15/06/2019
BCom	COMMERCE	VI	07/05/2019	15/06/2019
BA	ECONOMICS	VI	08/05/2019	15/06/2019
BA	HISTORY	VI	07/05/2019	15/06/2019
BA	ENGLISH	VI	04/05/2019	15/06/2019
BA	TAMIL	VI	11/05/2019	15/06/2019
View Uploaded File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2. Reforms initiated on CIA at the institutional level The institution follows uniformed system to conduct CIA tests every month. The dates of tests are provided in college calendar. All the departments conduct tests as per the given schedule. Besides, regular writing tests, some of the reforms introduced by the college in the conduct of CIA tests are as follows: 1. To make the students to come out of rote learning, they are given small projects, models, chart work, etc. 2. Instead of giving questions, the students are asked to frame as much questions as possible in a given chapter. This is called 'Item writing'. 3. The students are assessed by giving quizzes, group discussions, role plays etc. 4. To test their level of understanding, sometime, one-minute tests are also given soon after a particular portion, which may be tough, is taught. The answer scripts are immediately corrected and distributed to the students. This makes them stay attentive to the teaching and also to clarify their doubts then and there. 5. To test their proficiency level of reading, they are given reading tests too, particularly in languages. 6. Question banks are provided to them 7. They are trained in multiple choice questions also, which are required for various competitive examinations. 8. Those who could not perform well in consequent tests are given re-tests. 9. The absentees and those who go on OD to attend sports meet or any other competition representing the college are given special tests. 10. Parents meetings are conducted to make them know the performance of their children.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> The institution prepares college handbook in every academic year with the details about the college, programmes and courses offered, fee particulars, list of teaching and non-teaching staff, activities existing on campus, hostel details, monthly calendar with day order to be followed, dates of CIA tests and model examinations, holidays, sample leave form for students, etc. The college calendar or handbook is distributed to all students, teachers and office. The institute adheres to almost all the details provided in the handbook. Apart from the college handbook, each department has got its own calendar of academic activities which was introduced by IQAC. The departmental academic calendar contains the details of their vision and mission, department time table, subject allotment, fresher's welcome, dates for CIA tests and model examinations, proposed dates of seminar, workshop, parents meeting, ward meeting (tutoring), departmental meeting, etc. All the proposed dates are adhered at the maximum, as long as no unforeseen incidents happen. On such circumstances, the college council decide the change of dates of the specific events or activities. If any day is lost like that, it would be compensated on Saturday. Other than the change of dates, occasionally, other matters provided in calendar are strictly adhered.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.govtwomencollegeslm8.org/department.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	TAMIL	94	77	81.91
BA	BA	ENGLISH	47	45	95.74
BA	BA	ECONOMICS	49	38	77.55
B.Com	BCom	COMMERCE	104	89	85.58
B.Sc	BSc	MATHS	8	63	78.75

View Uploaded File

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.govtwomencollegeslm8.org/IQAC.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	1.7	1.22

Minor Projects	365	TANSCHE	1	1
Minor Projects	365	TANSCHE	1	1
Minor Projects	1095	UGC	1.3	0.7
Students Research Projects (Other than compulsory by the University)	365	TANSCHE	0.3	0.3

[View Uploaded File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Only You – for small artisans and craftsmen	M. BHUVANESWARI	Ministry of Small and Medium Enterprises	Nill	Awards for Innovative Initiatives

[View Uploaded File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
1	3	

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	12	Nill
International	English	1	6.3
International	English	3	5.3

International	Chemistry	3	1.5
National	Physics	1	Nill
International	Computer Science	1	Nill
International	Botany	4	Nill
National	Commerce	2	Nill
International	Commerce	2	Nill

[View Uploaded File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	8
Commerce	7
Microbiology	1
Chemistry	3
Botany	3

[View Uploaded File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

[View Uploaded File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	50	56	30	Nill
Presented papers	44	22	4	Nill
Resource persons	3	1	2	Nill

[View Uploaded File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation, Rain water Havesting	Periyar University	10	200
Forest Wealth Conservation Week	District Administration	2	200
Cleaning of Mariamman Temple at Kombaipatti and awareness about Jal shakti Abhiyaan	College NSS	2	200
Swacchata Pakhwada	College NSS	15	200
Rally on protection of children	District Administration	15	200
Rain water harvesting, Cyber crime and tree plantation awareness	District Administration	2	200
Seminar on prevention of drug abuse	District Administration / NSS/ YRC	4	200
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NILNIL	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
40800000	40800000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Koha	Partially	2.4	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	35144	10300000	917	269068	36061	10569068
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	32	32	7	2	1	5	20	2	0
Added	50	50	3	0	0	0	10	0	0
Total	82	82	10	2	1	5	30	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
384764	384735	721000	668721

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Whenever the college receives fund from the state government, UGC, and RUSA, the college council discuss and divide the amount under the given headings as per the requirements of the departments and office. The college is allotted fund by the state government exclusively for the physical facilities and maintenance which would be carried out by PWD of this region. All civil and electrical works are carried out by PWD only, both in college and hostel. The departments, office and hostel used to submit their requirements to the Principal and according to the amount allotted and the dire need, fund would be distributed and work done. Building committee is responsible to monitor the progress of construction work or any other repair work carried out by PWD. The fund received for stores and maintenance is usually distributed to science departments to equip their laboratories. Whenever fund is received for books, PG and research departments are given priority in allocation and also newly introduced programmes, if any. Since the post of a regular librarian is

remaining vacant for more than twenty years, the departments take charge of buying books and the books are maintained in their departments. Yet, the library is functioning, under the supervision of a regular staff, who has additional charge of the library, with a librarian - a qualified temporary staff, who maintains the registers and issues general books to teachers and students. Our library is partially automated. Journals and magazines are purchased from library fund collected every year along with admission fee. Our college also subscribes to inflibnet every year, to enable the students and staff to gain wider access to e-resources. In the same way, sports equipments and tools are purchased and maintained from the sports amount collected at the time of admission. And this year RUSA fund is allotted to sports too. The computers are maintained by the concerned departments. In general, the maintenance of campus infrastructure is monitored by respective committees like library committee, sports committee etc. Classroom cleanliness is monitored by cleanliness committee, etc. All these committees are comprised of Principal, teacher members and student members. During council meetings, the progress of various maintenance works would be discussed and essential steps would be taken to speed up the works so as to complete them at the earliest.

https://www.govtwomencollegeslm8.org

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	0	0	0
b)International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL COACHING	26/03/2019	161	DEPARTMENT OF ENGLISH
SOFT SKILLS	16/07/2018	135	DEPARTMENT OF ECONOMICS
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Placement awareness	500	900	5	150

and career counselling				
View File				

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Avanzee Technology	20	5	IDBI BANK	80	60
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	5	B.A	TAMIL	PERIYAR UNIVERSITY	M.A.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ORATORICAL	COLLEGE	35
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	ASIAN RECORDS	International	Nill	1	18UHI1180	A.SOWMIYA
2018	NAKSHATHRA	International	Nill	1	15UPH1204	R.JAYASHREE

	AWARD					

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student council is actively functioning in the college. Every year election is conducted to elect members of students' council. The students are elected as chairman, vice-chairman, secretary, joint secretary, treasurer, NSS secretaries, sports secretary, fine arts secretary, and secretaries for cleanliness committee. These members are taken care of by college union, led by a department in rotation. They play important roles in maintaining discipline, punctuality, and cleanliness of the campus. Because of their effort, the college has become plastic free zone. For the past four years, two of our students are nominated as district ambassadors for creating awareness among students about voting. The college is rich in extension activities. Other than regular support services like NSS, YRC, RRC, the college is serving through Rotaract, legal aid centre, consumer forum and HOPE- a cell for differently abled students. Nearly 15 clubs are functioning, and each department is in charge of a club which consists of students' representation as president, vice president and secretary. The clubs meet twice in a semester and conduct activities to equip the students with more self-confidence, creativity, leadership traits, etc,. Each department has departmental association in which students are assigned the posts of president, secretary and treasurer. Their role is to arrange programmes, sometimes even off campus events as per the needs. In such academic activities, students are well exposed to wide area of knowledge and meetings motivate their inquisitiveness. The students are members in various committees existing in the college, like sports committee, fine arts committee, cleanliness committee, etc. The hostel attached to the college functions fairly well mainly due to students' committees like Hostel Students Council which consists of General Secretaries, joint secretaries, and treasurer. The other committees functioning in hostel are mess committee, dining committee, cleaning committee, garden committee, and discipline committee. In all these committees, students are major administrators. Students' participation in all the activities of the college plays an important role in the enhancement of the college as well as students' proficiency level.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of our college (better known as OSA – Old Students Association) is one of the most effective and nostalgic out fits of our college. The Alumni association is one of the most important significant contributors to the welfare and development of the college. During their period of study and even after they leave the college, they share a fond affiliation for their alma mater. The OSA is the link of affection and attachment between the students and their alma mater. Since the process of teaching and learning in our institution carries on in our college beyond the curriculum and also with a lot of care and personal attachment on the part of the teachers, when the students do leave the institution, it is with a pang in their hearts. Invariably all students maintain close contact with their department, especially with their class tutor. During their course of study, every student ensures that the students face no difficulty whatsoever in any student related issue and provide them support on all fronts – academic, personal, financial and emotional. This fosters a very close daughterly bond with the students and our students just wait for the first available chance for any sort of interaction with the college. The Alumni Association of our college is a

properly registered one and the students contribute regularly to the Associaiton. Ad hoc expenses of the college are met from these funds. On a regular basis, maintenance staff have been appointed and paid from Alumni Association funds. Regular meetings are held where the alumni come to the college and share their memories and fond feelings. The Alumni association thus ensures a continuous bond between the college, staff and students.

5.4.2 – No. of enrolled Alumni:

1034

5.4.3 – Alumni contribution during the year (in Rupees) :

259500

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution focuses keen on upholding decentralization by distributing equal opportunities to all its stake holders. Each and every opportunity provided by the state government through the Director of collegiate education is monitored by the Regional Joint Director. Such things are carried out by the Principal, Heads of the departments, college IQAC, teaching and non teaching faculty, students, alumni and parents. All together concentrate on fostering the progress of the institution by sharing the responsibilities and participate for the growth of the institution as per the aims and objectives of the institution. In 2018-2019, the institution decided to go for obtaining autonomy for the institution. For this, getting permanent affiliation from the affiliating university was the prime requirement and under the guidance of the Principal, all worked together in applying for the same and updated their department's profile also. With the sanction of 20 classrooms and 2 laboratories by the state government, a building monitoring committee was formed to trace the development of building construction. The committee regularly visited the site and looked at the progress of the work. It was duly reported to the Principal also. The building was proposed to be completed by February 2020. The student council also rendered their share by suggesting some of their requirements in laboratories and toilets. The principal took in all these and reported to the PWD and got the things done.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ours is an affiliated college. So , the syllabus prescribed by the university is followed. Based on the requirements, add on courses are taught.
Teaching and Learning	Attempts have been made to introduce ICT to a greater extent in the teaching

	learning process
Examination and Evaluation	The examination and evaluation system as prescribed by the university is followed with greater emphasis on internal tests
Research and Development	Staff members are encouraged to take up research work to a greater extent. Students are also encouraged to apply for research projects
Library, ICT and Physical Infrastructure / Instrumentation	Full fledged efforts are being made to get the library automated and also bring in a greater percentage of ICT in the teaching learning process
Human Resource Management	By conducting institution level faculty development programmes and supporting participation in faculty development programmes, outside a vibrant staff profile is maintained
Industry Interaction / Collaboration	Regular field visits and invited talks by industry experts bring about a healthy industry academia interface
Admission of Students	The admission of students is a centralised one, and maximum efforts are made to get the students who come to the institution find a suitable course in our institution itself, by explaining the advantages and prospects of each course.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Fee collection is updated electronically on a regular basis. All financial transactions related to teaching and non teaching staff, establishment and other miscellaneous heads are completely automated.
Student Admission and Support	The process of admission has been completely computerized. The receipt of applications, ranking of applications, preparation of rank lists, selection lists and vacancy position in all courses are all done electronically.
Examination	All data relating to the examinations is updated on the university website. Since the university is the authority that is totally in charge of the examinations and the college only conducts examinations as per the time table sent by the university, automation is carried out from the stage of uploading details to generation and issue of hall the tickets. Marks secured by the students

	are stored by the respective departments.
Planning and Development	**All data relating to the students, staff, fund management, all official communications as per norms laid down by the government are digitized and stored in the college database.**
Administration	**. Our college is a Grade 1 government affiliated college and most of the administrative activities are carried out as per the government procedures. . The database of the students is also completely updated. The scholarship details are also updated in the college database. Issue of transfer certificates is also done in a similar fashion.**

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	6

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The internal audit is conducted by the Internal Audit wing of the Directorate of Collegiate Education. The Internal Audit wing headed by the Financial Advisor / Chief Accounts Officer (CAO) reviews the financial activities of the college including 1. Bank Transactions 2. Payment registers / Ledger Scriutiny / Stock registers 3. Cash Books (PD I, PD II other accounts) 4. Scholarship Documents 5. Bank / Treasury Reconciliation statements. 6. Verification of staff service registers, sanction approvals by the authorities. 7. Expenditure under Plan and Non-Plan heads of accounts. 8. UGC projects and Programmes. 9. RUSA 10. All other actrivities relating to state and central government schemes / projects / programmes. The periodical external audit conducted by the AG's (Accountant General) office lays greater emphasis on a more detailed and in depth investigation on the above functions. A detailed review of the suggestions given by the auditors is made and measures taken accordingly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nill	0	----

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	College Council
Administrative	Nill	Nill	Nill	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial support for the college 2. Appointment of teaching, non-teaching, librarian and lab assistant 3. Maintenance of Generator and Intercom facilities

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Introduction of add on courses Initiation of field visits Steps for greater library automation

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	**Yes**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Nill**	**Nill**	**Nill**	**Nill**	**Nill**

View File

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	**Nill**	**Nill**	**Nill**	**Nill**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environment consciousness and sustainability are achieved by judicious use of power and energy resources. All the infrastructure maintenance is taken care of by the Public Works Department, which is completely under the control of the state government, which in turn is regulated by the policies of the government. Whenever there is an opportunity, we do send proposals for alternative energy utilization. Under the government initiatives, LED bulbs have been changed to a certain extent. Proposals have been sent for solar power utilization and it is expected that once the proposals are given the green signal by the government, our institution will go further in use of alternative energy sources. Regular sapling plantation and maintenance of the saplings and strict regulations on use of plastic bags are currently the initiatives carried on by the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**15**
Physical facilities	**Yes**	**15**
Scribes for examination	**Yes**	**6**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Martyrs Day	30/01/2019	30/01/2019	3000

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. STRICT INSTRUCTIONS TO STUDENTS NOT TO BRING ANYTHING IN PLASTIC CARRY BAGS 2. PLANTING MORE TREES IN THE COLLEGE CAMPUS. 3. ENCOURAGING STUDENTS TO USE BUSES OR COME BY WALK (WHEREVER POSSIBLE) OR BY CYCLES. 4. REDUCING PAPER USE AND RECYCLING PAPER TO THE MAXIMUM EXTENT POSSIBLE. 5. ENCOURAGING STUDENT PARTICIPATION IN GREEN INITIATIVES AS PART OF NSS/ YRC / RRC.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

INSTITUITONAL BEST PRACTICES The college aims to promote a holistic development of the students and therefore a number of clubs have been constituted to promote the various talents of the students. A number of clubs are functioning in our college. Yoga Club, Tree Club, Spell Bee club, Arts and Crafts Club, Martial Arts Club, Youth Development Club, Consumer Club, Hope Club (for differently abled students), to name a few. To promote the multi faceted development of the students, activities are regularly organized and our students participate enthusiastically in all the activities. The Computer Literacy Programme for all the non-computer science students plays a vital part in inculcating digital competence of the students. Our college has a HERBAL FARM, which is a unique outfit, found only in a handful of colleges. Rare medicinal plants are grown here and the message of health through Nature is taken across to the society at large. The committed Placement and career guidance cell ensures coaching and employability of the students by organizing regular career guidance and coaching programmes. The Placement drives, as and when we get requests from suitable companies, are also effectively coordinated to ensure a good career start for the students. The Soft Skills Centre conducts regular programmes to develop soft skills and life skills in the midst of the students. The Entrepreneurship development Cell of our college conducts regular programmes to develop the creative mindset of the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.govtwomencollegeslm8.org/extenactivity.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of our institution is 'Knowledge….unto infinity'. This signifies the eternal search of the human mind towards knowledge and also the importance of the endeavor to always reach out for knowledge. The horizon of knowledge is an ever expanding one. The process of teaching and learning are, also, similarly enjoyable journeys to empowerment and enlightenment. It is the endeavor of the college to make the process of teaching and learning as holistic and comprehensive as possible. Great care is taken to ensure that the academic content reaches the last student in the fullest form that it reaches the first

student, in the process of horizontal academic content delivery, helping them overcome other than academic limitations- say- personal, financial, emotional, sociological or psychological. This is achieved through the mentoring system, where the class tutor keeps a tab on the student throughout and even after her course of study. Even simple absenteeism – which itself is very rare- with the college maintaining a healthy 95 plus daily attendance- is not taken lightly – and the reason for the students' absence is looked into. This helps us identify problems and nip them in the bud. Special care is taken to address the areas of academic difficulty. The computer literacy programme gets our students ready for the digital age. Capability enhancement programmes such as Bridge, Soft Skills and Remedial courses get our students ready for the world they are to face tomorrow. Sports and Physical Education are given due importance to ensure the complete well-being of the students. The college designs and delivers very imaginatively planned additional courses which make the students employable – industry or self – and bridge the industry academia gap. Field trips and plant visits that are regularly organized are also effective steps in this direction. To give the students exposure to various aspects of learning and also inculcate in them an appreciation towards society and to hone various other skills, a range of clubs function in our college, contributing to the enrichment and knowledge and skills. Grievances, if any, are addressed immediately. The college coordinates with the State transport department and coordinates the plying of free ladies special buses, to remove commutation hurdles. The vibrant alumni association and dynamic Parents-Teachers Association prove the impact and reach of the college in the midst of the students and society. Thus, the college continues its journey towards imparting KNOWLEDGE…UNTO INFINITY.

Provide the weblink of the institution
https://www.govtwomencollegeslm8.org/

8.Future Plans of Actions for Next Academic Year

In keeping with our vision and mission, our college plans and carries out the activities to the full benefit of the students. In the coming years, our college has plans to • Introduce more add on courses • Try for more industry academia interaction • Ensure physical improvements in the library. • Take the students for more field visits, plant training. • Write to the government for more courses and research programmes.