



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT ARTS COLLEGE FOR WOMEN, SALEM-8
• Name of the Head of the institution	Dr. A.PETHALAKSHMI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04272400421
• Mobile no	9443935372
• Registered e-mail	gacwslm8@yahoo.com
• Alternate e-mail	jaisrigopi@gmail.com
• Address	Yercaud Road, Gorimedu, Salem-8
• City/Town	Salem
• State/UT	Tamil Nadu
• Pin Code	636008
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Periyar University				
• Name of the IQAC Coordinator	Mrs. R.JAISRI				
• Phone No.	9894159829				
• Alternate phone No.	9443935372				
• Mobile	9894186389				
• IQAC e-mail address	jaisrigopi@gmail.com				
• Alternate Email address	jaisriugr@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.govtwomencollegeslm8.org/iqac.php				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	Yes				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	Nil	2002	15/05/2002	14/05/2007
Cycle 2	B	2.19	2008	28/03/2008	27/03/2013
Cycle 3	A	3.02	2017	23/01/2017	22/01/2022
6. Date of Establishment of IQAC	05/08/2010				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>* Regular motivational inputs to cope with the new online learning. * Regular online educational activities such as webinars, quiz programmes and the like * Skill enhancement webinar series to hone multiple capabilities among students. *Regular monitoring through online mode to maintain the emotional and digital health of our students. *To make online learning meaningful to the greatest extent possible.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>ACADEMIC PLANS 1. To orient the students in a better manner towards e- learning. 2. To bridge the digital divide 3. To facilitate the departments for introduction of research programmes 4. To continue remedial coaching for SC/ST/MBC students 5. To continue the conduct of bridge course for the fresher 6. To change stalk holders' feedback form to online mode 7. To initiate unaided add on courses in several departments 8. To make some more MoU ADMINISTRATIVE PLANS 1. To get a few more computers for general library 2. To complete the process of automation of library 3. To get the help of local bodies in cleaning the campus</p>	<p>ACADEMIC OUTCOME 1. All the departments gave Special induction classes to all first year UG & PG students to learn in the new environment. 2. Remedial coaching was given in English and Maths for UG students who belong to SC/ST/MBC community 3. Two committees were formed to monitor the activities of RUSA with the Principal as President and Ms. Sheila Daniel, Asso. Prof. of English as coordinator. Board of Governance- All HODs as members Project Monitoring Committee- one staff from each department as representatives 4. Clarification regarding AAA format was given to all by the IQAC coordinator 5. Stake holder' feedback form was revised and simplified and provided to all the departments ADMINISTRATIVE OUTCOME 1. The office is automated in admission work, issue of transfer certificates and service registers 2. To fully automate the library funding is requested to external IQAC members 3. With the help of local Eco Green Organization run by NGO, campus was cleaned</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>College Council</p>	<p>06/04/2021</p>

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	01/02/2022

15. Multidisciplinary / interdisciplinary

GOVERNMENT ARTS COLLEGE FOR WOMEN, SALEM-8

MULTI-DISCIPLINARY / INTER DISCIPLINARY ASPECTS

Our institution believes in the holistic and comprehensive nature of education and always makes an attempt to move beyond the curriculum and learn more than what is available in the textbooks. We believe that learning should not be restricted to one subject alone. Our college is affiliated to Periyar University and, as an affiliated college, follows the syllabus formulated by the Board of Studies of Periyar University. However, in the choice of Non Major Elective papers and in the choice of add on courses, every attempt is made to make the courses as diverse as possible. Students are offered courses from other than their own departments. Courses that focus on skills such as photo shop are also offered. Though there has been a small setback due to the pandemic, the multi-disciplinary and interdisciplinary nature of education is given great importance.

16. Academic bank of credits (ABC):

Our college, a higher education institution affiliated to Periyar university, follows the CBCS - choice based credit system. The credits that the students acquire through their regular academic programmes are kept track of by the university, and keep getting added to their names with the publication of results, to be finally released when they complete the course.

The affiliating university allows the students to move from one institution to another, provided both the institutions are within the limit of the said university. Even if the students come from other universities, the subjects studied by the student in the university from which the student comes are compared with the subjects offered in our university and approved by the Chairman of the Board of Studies of the subject concerned, admission granted and credits adjusted, so as to help the students continue and complete

their studies without any hitch. This enables the students to continue their studies without break.

As and when the system of the ABC is rolled out by the University, the credits of the students will be linked and published in the ABC.

17.Skill development:

Our institution, believing as it does, in holistic development concentrates on academic as well as skill development. The Computer Literacy Programme is introduced in the first year itself for the undergraduate students to help them hone their digital skills. The students are training in the essentials of MS office with theory and practical sessions. At the end of the year, an exam is conducted and certificates are issued. Similarly, the add on programmes that are organized also concentrate on the development of skills to complement and supplement the academic knowledge that has been acquired in the programme.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Since the online course, as a concept was introduced to us in the academic year 20-21 only, steps to use it as an integral part of the teaching learning process were at a very basic stage this year. However, with the onset of the pandemic, Google classrooms were started by most of the departments, a move, which was welcomed by the students and parents alike. This was an attempt to keep the students busy during the tough times and not allow them to slip into mental lethargy or listlessness. Similarly, regular tests were given to the students through whatsapp groups also, given the limitations that may exist due to availability of laptops. The tests that were written by the students and posted back in whatsapp groups were evaluated and marks sent to the students. Maximum efforts were taken to reach out to the students when online education was at the nascent stage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our college is affiliated to Periyar University, where the board of studies finalises which is followed by all the colleges that are affiliated. The university is framed on the principles of outcome based education and the institution takes every effort to implement the true tenets of OBE. The institution understands and places emphasis on what students are expected to know and be able to do and on the skills and knowledge they need to

have, when they leave the institution. This is ensured by increased student and teacher participation in curricular and co-curricular activities. The restructured curriculum and testing practices practises by the institution all work towards the achievement of greater heights in higher education.

20.Distance education/online education:

The pandemic brought a whole new vista of learning in the form of online classes. This was a totally new area for the staff as well as the students. The challenge was even greater in an area like ours where the students are educationally, economically and technologically challenged. But the staff and students rose to the occasion in the spirit of learning and with the urge to beat the pandemic and not allow it to take a toll on education. Our college was among the first to start classrooms on Google. The Google classrooms were received very well by the students, who responded very well and were also fascinated by its novelty. When online classes were started on learning platforms such as Google meet and Zoom, regular orientation classes were conducted. Great care was taken to ensure students were not left out - for whatever reason. Peer orientation was also encouraged and students who took to online more easily were asked to train their friends. It must be said that the technical competence of the students also improved - be it in attending online classes or online exams. The students were also encouraged to attend online webinars and workshops. A plethora of e-quizzes was organised at the college, state and national levels. All these ensured the teaching -learning process continued with minimum damages.

Extended Profile

1.Programme

1.1 30

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3220

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 943

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 944

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 129

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 0

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	30
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3220
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	943
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	944
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	129
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	72
Total number of Classrooms and Seminar halls	
4.2	11,52,22001
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	203
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery lies at the heart of our academic endeavours. As an affiliated college, the syllabus is framed by the university and the college, by the well planned process of curriculum delivery, ensures an effective teaching learning process. The syllabus allotment is made by the heads of departments towards the end of the preceding semester. Following the syllabus allotment, staff members plan out the teaching process across the semester by student centered lesson plans. Every staff member maintains a lesson plan note book where the plan of teaching is laid out. To the extent possible, the lesson plan is adhered to. The teaching learning process is interspersed with regular assessment tests, evaluation and feedback. Students are encouraged to present seminars in class and also prepare assignments to enable them get into the habit of exhaustive study. Wherever possible, they are taken on field and project visits to help them gain hands on knowledge through experiential learning. The projects carried out by the students orient them in the

direction of research and field study. this also helps them to relate the knowledge acquired from books to real life situations and also to use knowledge for the betterment of society.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares the college handbook every academic year with completed details about the college. Apart from the college handbook, each department has got its own calendar of academic activities which was introduced by IQAC. The departmental academic calendar contains the details of their vision and mission, department time table, subject allotment, fresher's welcome, dates for CIA tests and model examinations, proposed dates of seminar, workshop, parents meeting, ward meeting (tutoring), departmental meeting, etc.

All the proposed dates are adhered at the maximum. Internal evaluation tests are conducted on a regular and continuous basis. Semester examinations are conducted according to the time table and the schedule of the University. To ensure the effectiveness and reach of curriculum delivery, regular internal assessment tests are conducted. The tests conducted are of varied types - short answer types, quick tests, descriptive tests and the like - according to the needs of the students as assessed. The papers are evaluated and distributed the performance discussed by the staff and ward tutors. This helps in teaching, learning and evaluation as a continuous process and also helps the students remain in constant touch with the subject, making the final examination a smooth and pleasurable affair.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 658 529 712">File Description</th> <th data-bbox="529 658 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 896">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 896" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 896 529 958">Any additional information</td> <td data-bbox="529 896 1436 958" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>23</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1308 529 1361">File Description</th> <th data-bbox="529 1308 1436 1361">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1361 529 1433">Any additional information</td> <td data-bbox="529 1361 1436 1433" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1433 529 1541">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1433 1436 1541" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1541 529 1630">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1541 1436 1630" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	View File	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	View File								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>8</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1221/ 3220

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution believes in inculcating the pristine values of ethics, gender sensitivity, human values, environment and sustainability consciousness right from the student days.

The College takes necessary efforts to sensitize students on key issues like gender, climate change, environmental education, human rights, ICT, etc., along with various subjects in the curriculum in the following ways:

1. **Gender Sensitization:** The NSS of the college holds the responsibility of sensitizing the students on their issues by invited lectures. They are well informed of the role of women in social upliftment.
2. **Environmental Education:** A subject 'EVS' is taught to all I year UG students and made mandatory by the University. The students concentrate on clean environment by participating in mass cleaning drive in the college campus itself.
3. **Human Rights:** Human rights is taught to all I year PG students and awareness created about their 'right to live' by conducting various meetings and inviting experts from Police Department, Social Welfare Department and also HR

Department.

The teachers communicate to the students ethical values and codes so that their future life is well nurtured to become sterling citizens. The last ten minutes of a class every week, are allotted for moral instructions and ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1227

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1224

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Learners come from various backgrounds and are at various levels of learning. Our institution understands that teaching - learning is not a 'one size fits all' proposition. But we do believe that the outcome should be something that makes everyone fit for the home, society and the nation.

The teachers orient the students, at their entry level, to find out their intellectual and energy level in their courses. Starting with the bridge course, which is a hand-holding transition from school education to higher education, the teaching learning process is a dynamically structured one, ensuring a smooth changeover for students from the schoolgirl to a smart woman.

Remedial coaching is given to slow learners, specifically in English and Mathematics.They advanced learners are introduced to the next levels and motivated to learn, to develop a desire for their course and they responsively show eagerness and purpose in advancing their knowledge.

Thus, the institution ensures a comprehensive coverage of all learning levels amongst the stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3220	127

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

True to the adage that one learns more by doing, the institution makes every attempt to increase student involvement in the application component of all courses. Teachers involve in different activities for certain lessons and focus on different skills, so that the students could have a good idea of what there is and what they might find useful. Students are practised to 'think aloud' about their aims, preferences and differences and gradually the teachers establish friendly group atmospheres which help them continue collaborative learning. By engaging students in hands-on experiences and reflection, they are better able to connect theories and knowledge learned in the classroom to real-world situations. While great importance is given to the practical sessions in the science departments, the humanities focus on field visits and projects relating to real life situations where the learning can be put to good use. The add-on courses are also planned in such a way that what is learnt here can be applied straightaway in real life. The choice of project topics in the post graduate programs is also made keeping in mind experiential learning and problem solving.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The internet and e-learning platforms are an amazing tool with huge potential for providing student-friendly materials. The students are encouraged to use student friendly e learning websites to get an in-depth knowledge of their subjects and also to learn topics related to their subjects which may not be covered in the curriculum. Students also use various electronic and virtual means to enhance and to develop communication skills. Students are guided to make use of e learning content such as those from Swayam, e-PG pathshala, IGNOU e content and other such apps and modules to supplement their learning in college. Various links have been provided through the library tab in our college website which take the learning of our students far and further beyond whereby new gateways are opened to the students who set their vision on the horizon. The free high speed internet access in the general library helps the students download a wealth of material in their own laptops for easy retrieval and use at their own time and convenience. Students were also reached through Google classroom, during the pandemic and also through whatsapp groups, which also enhanced their digital awareness levels, bringing in ICT to the extent possible.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

127

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

127 / 144

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1274.94

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our college believes that periodic and purposeful internal assessment is an important part of the teaching learning process. CIA (Continuous Internal Assessment) is a part of the teaching learning process. Three CIA tests are conducted every semester - apart from various quick tests, patchwork tests (for slow learners), objective type tests throughout the semester. These well planned tests ensure a thorough understanding of the subject and also in the identification of gaps in knowledge and understanding. The tests are designed in such a way that the students move away from rote learning towards an appreciation and understanding of the subject, so that it can be used in their everyday life. The model exam conducted at the end of the semester, just before the University semester exams, is a mock university exam. After this exam, progress cards are prepared and sent to the parents for their perusal and signature. Parent meetings are also held around this time, so that the parents get an appraisal of the performance of their wards. Since the subject teachers are always available for consultation and clarification, regarding test performance, there is complete transparency - making the internal assessment an important part of the teaching learning process.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Examination and evaluation are the natural culmination of the

teaching learning process in any institution. Our students face two kinds of evaluations - one, as part of the CIA- an important part of the teaching learning process of the institution and the end semester examination conducted by the university. Internal tests are conducted regularly according to the schedule specified in the academic calendar and as and when considered necessary by the subject teachers concerned. It is a matter of pride and professional excellence that the papers are evaluated and distributed at the first occasion available and there is no grievance on the part of the students. If at all the students have any issues regarding the marks they have scored, they have the freedom to approach the staff members concerned and the issues are sorted out - with the students being explained as to why and how the particular evaluation was made in that particular way. The students are told what they have to do to make their answers better, precise and worthy of more marks. This helps them improve their performance in the future examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution offers thirteen UG, ten PG, five M.Phil and two Ph.D programmes. The syllabus for the courses is framed by the Board of Studies, with clearly specified programme and course outcomes. These outcomes are displayed on the website and also communicated to the students when they enter our institution. The teachers have a natural grasp of the content and relevance of the program and the course. There is a runthrough of the focus of the course in the department meetings / syllabus allotment discussions which serve as means for academic discussions relating to delivery of course content and programme outcomes. At the level of the students, the introductory sessions / bridge courses orient the students towards the course. The students get to learn new papers every semester and at the start of every paper, the subject teachers explain the course outcomes and the purpose of studying each and every paper. The applicability of the courses to the real life environment is also explained to the students during the course of the programme. Thus , it is ensured that the programme

and course outcomes reach the teachers and students well.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution takes great care to ensure and evaluate the attainment of the programme and course outcomes. In the first place, the attainment of the course outcomes is ensured by the visionary execution of the teaching-learning process.

The institution strategically plans the attainment of the programme outcomes.

The evaluation is also done so as to assess the extent to which the programme and course outcomes have been attained.

1. During the ward meetings, the students' take on the course is studied, and they are oriented towards the course outcomes are informed about what to expect and attain from the course.

2. The CIA tests, discussions and model exams are used as tools to collect data on the learning outcomes, marks are entered in the individual registers and departmental register. Regular feedbacks - formal and informal help the institution realise the extent to which the programme and course outcomes have reached and have been realised at the level of the students.

Evaluation of the attainment of the programme and course outcomes is thus done in a committed and conscientious manner to ensure the attainment of programme goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

971

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.govtwomencollegeslm8.org/naac/feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.15 lakhs

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

25

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution understands the fact that knowledge expands when the horizon goes further. To this end, faculty and students are

encouraged to come up with newer and newer ideas for knowledge creation and research contribution. Be it in the sphere of humanities or sciences, thrust is laid on the generation of new ideas. The innovations range from implementation of new methodologies in teaching to new ideas brought forth in the research proposals. Our staff members have been sanctioned minor projects by the UGC and Tamilnadu State Council for Higher Education. The Entrepreneurship development Cell encourages students to come up with new ideas and our students have come out successful at the district level for their innovations and moved up to the state level, where we hope to achieve soon. Our staff members and students are encouraged to participate in conferences and workshops to constantly update themselves. During the pandemic, a series of skill development webinars were organized - with topics chosen to cover students of all disciplines - as a capability enhancement initiative. A series of e-quizzes were organized to spread learning beyond our college. Thus, the institute ensures that knowledge is nurtured and shared in and beyond the campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
39	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
43	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
43	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	
3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	

We step into college from society and go back to society to give what we learnt in college. At no stage, are we separate entities. Understanding this basic concept, our college instils a sense of social commitment in the students. The NSS, RRC, YRC and Rotaract Clubs of our college contribute a great deal towards this end. Regular activities are conducted and special camps conducted based on the themes set out by the government. NSS and other club activities are done with regular community involvement. By carrying out activities on the field, in the midst of the community, the students get a feel of what society really is like. Since many of our students are themselves from the rural background, they are fully aware of the needs of society. But, working in the special camps teaches them the value of selfless service to the community. The students are able to understand that there are many places like, some times with greater needs, than their own. This contributes to the improvement of the adopted villages and also to the development of the students themselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

106

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

400

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college is a higher education institution catering to the education of socially and educationally challenged girl students from rural areas and every effort is made to make the learning process as rewarding as possible. To this end, the college makes every effort to augment the infrastructure and physical facilities for the teaching learning process. Infrastructure creation and maintenance fall under the complete ambit of the PublicWorks Department. Every year, based on policy decisions of the government, fund is allocated for the college for new construction and maintenance of existing facilities. The college has, at present 72 classrooms and ten laboratories. Computers are available in all the departments, office and the library for

academic and administrative purposes. Within the modest allotments that the college gets every year, every effort is made to augment our infrastructure. The laboratories have also high end equipment from RUSA grant and we hope to get bigger allotments in future. However, it is with humble pride we state that within the modest resources available, we are able to deliver quality content to our learners.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution places equal emphasis on academic achievements and excellence in extra curricular activities. Our institution places emphasis on the holistic development of the students also by encouraging them to participate in sports and cultural activities. Our college has a big playground where field events are practiced regularly under the direction of the Physical Education director. A student facility centre that has been put up recently, doubles as the auditorium, indoor sports facility and yoga training venue, when the programmes are on a larger scale. On other days, yoga classes are conducted in the exclusive yoga room, which doubles as a classroom too, after the yoga classes are over. Similarly, the cultural programmes, take place on the stage in the student facility (auditorium), as do all other programmes, such as conferences, workshops and the like. The programmes are planned and organized in such a way that the available resources are made best and optimum use of. Greatest care is taken to ensure that the facilities are made full use of and the students motivated to bring out the best in them. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2383554/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our general library is a gateway to the students to acquire knowledge beyond the text book. Within the space and resources available, every effort is made to initiate our students into the journey of learning through books. Two types of libraries function in our college. One is the general library and the other is the department library. The total collection of books is more than 45,000. All the books have been incorporated in the library database. All the departments are linked to the general library by LAN. All the books are given a location tag which facilitates ease of access for the users. The library is partially automated using Koha open source software. Database maintenance is done using the software. The process of issue and return are proposed to be

automated shortly. Students are trained to use the digital resources through the library tab in the college website. Links to various sites and journal are provided here so that the students get to learn and grow with the internet too. The library offers free wifi connectivity to the users. A dedicated competitive exam section helps them prepare for competitive exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

256000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Physical IT facilities are set up by the Government according to their resource allotment. The office is automated according to the IT updation provided by the government as also the computer lab. The library is connected with local LAN within the library and also with the other departments. Students are provided wired / wifi access to their devices whenever they need, without any restriction or limitation whatsoever. Updation of IT facilities is directly related to the specific allotment of funds made by the government. However, the staff members pitch in with their own funds and devices to ensure reliable, high speed connectivity. Students are also guided to make use of digital content such as Swayam, IGNOU e- content, e-PG Pathshala and the like so that they are able to harness the immense potential of Information Technology in their learning process. With the introduction to online learning, students have also become familiar with online meeting platforms are now reasonably proficient in making use of resources such as online webinars and classes. Steps are being taken to enhance the coverage of wifi within the campus so that students are technologically strengthened.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

203

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14,24,581/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution believes that resource preservation is as important and also a necessary follow up process of resource creation. To this end, our institution follows established procedures for maintenance and upkeep of physical, academic and support facilities. Students and staff are, in the first place, educated to use the available facilities with great care and diligence to minimize repair costs. Maintenance of physical

facilities - such as whitewashing, electrical repairs etc. are carried out by the PWD. A small allotment is received every year for maintenance., which is first placed before the governing council and, based on the requirements of the departments, the funds are distributed. The departments then carry out the necessary maintenance and submit the bills. When the amount exceeds 5000/-, three quotations are called for and the maintenance contract awarded to the concern which quotes the lowest amount. This ensures the maintenance tasks are carried out with a great sense of responsibility towards government funds. Small time ad hoc maintenance tasks are happily carried out by the staff themselves from their own funds.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year

2701

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.govtwomencollegeslm8.org
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

600

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

600

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

66

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

174

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution believes in complete participative management so much so that the students' council is an active part of the institution's framework. A students' council is elected every year by voting from class representatives. The students' council consists of a Chairman, Deputy chairman, Secretary, Joint Secretary, Treasurer, Sports Secretary, Fine arts Secretary, two NSS secretaries, Campus coordinators for cleanliness. There are two representatives for each class who act as a bridge between the class and the department to liaise on common issues. The hostel also has a separate set of office bearers to coordinate in running the hostel and the mess and act as an interface between the deputy warden and the students. The students are involved in all discussions related to conduct of various events in the college and the signature of the students is obtained in all bills and vouchers pertaining to financial transactions. Similarly, in the hostel too, students are involved in hostel administration, mess management and the like. By participation in administrative activities, the students pick up the art of administration and also essential inter personal and managerial skills.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college (better known as OSA - Old Students Association) is one of the most effective and nostalgic out fits of our college. The Alumni association is one of the most important significant contributors to the welfare and development of the college. During their period of study and even after they leave the college, they share a fond affiliation for their alma mater.

The OSA is the link of affection and attachment between the students and their alma mater. Invariably all students maintain close contact with their department, especially with their class tutor. During their course of study, every teacher ensures that the students face no difficulty whatsoever and provide them support on all fronts - academic, personal, financial and emotional.

The Alumni Association of our college is a properly registered one and the students contribute regularly to the Association. Ad hoc expenses of the college are met from these funds. Maintenance staff are appointed and paid from Alumni Association funds. Regular meetings are held where the alumni come to the college and share their memories and fond feelings.

The Alumni association thus ensures a continuous bond between the college, staff and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of our institution is 'Knowledge...unto infinity'.

It is the endeavor of the college to make the process of teaching and learning as holistic and comprehensive as possible. Great care is taken to ensure that the academic content reaches the last student in the fullest form that it reaches the first student, in the process of horizontal academic content delivery. This is achieved through the mentoring system, where the class tutor keeps a tab on the student throughout and even after her course of study. Special care is taken to address the areas of academic difficulty.

The computer literacy programme gets our students ready for the digital age as do the capability enhancement programmes such as Bridge, Soft Skills and Remedial courses. Sports and Yoga are given due importance to ensure the complete well-being of the students. The college designs and delivers imaginatively planned additional courses which make the students employable - industry or self - and bridge the industry academia gap. Field trips and plant visits are effective steps in this direction. A range of clubs function in our college, contributing to the enrichment of knowledge and skills. Thus, the college continues its journey towards imparting KNOWLEDGE...UNTO INFINITY.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Every academic and administrative body that functions in the college does so with the representation from the students. Participative management is ensured through the students' council (College union) - which is a complete students' body (as described earlier in 5.3.2) which coordinates with the Principal and the department which is in charge of the college union during the year. The Hostel committee with various sub committees is also a complete student outfit, which plays a major role in the functioning of the hostel and happy residential time for the students.

The involvement and administrative skills that the students show is somethings that is really impressive. The elected members work with utmost care, concentration and commitment and learn the art of administration. The NSS camp is also a complete student event, where various committees take care of portfolios like discipline, supply of food, transportation, programme/event organization and the like. Each and every major department also has its own association with a student secretary. The Rotaract Club, Consumer club, YRC and all the other 15 Clubs have their own student secretaries, who work with the respective staff in charge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our institution focusses on visionary planning and effective deployment of the same. Activities are planned in such a way as to ensure enthusiastic participation of the students with concerted support from the staff members. Maximum effort is made to tune in

content delivery with the mission and vision of the institution. This ensures that all aspects of the curriculum and extra curricular activities are taken care of so that it results in maximum benefits for the students. The students' needs are also taken care of in finalising the strategic plans which are framed taking into account the career and employability of the students..

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our institution believes in the concept of comprehensive, participative, inclusive management. Our service rules and procedures are governed by the rules of the Tamilnadu government, which themselves ensure effectiveness and efficiency. Our institution adopts a two way approach to management - where policy decisions are taken by the head of the institution and the academic council - based on inputs from the staff and students. No activity in the college takes place without passing through the academic council - where free, democratic discussions take place. The decisions are communicated to the staff members in the department meetings. If any suggestions worth considering come up, these are incorporated in the original plan chalked out by the academic council. The administrative set up includes everyone from the head of the institution to the staff members. In issues that directly involve students, student representatives form a part of the decision making body and the staff incharge coordinate with the students, which ensures the optimum reach of beneficial results for the students. Teaching appointments when carried out at the college level conform to established rules and procedures. The atmosphere of free and fair communication that prevails in our college is proof of this.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.govtwomencollegeslm8.org/arts.php#!
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our institution focusses on staff welfare based on the belief that a happy workforce can deliver the goods better than an unhappy workforce. All the staff members are covered under the New Health Insurance Scheme of the State government. Whenever any medical need arises, staff members avail treatment under this. In case of hefty medical expenses which necessitate loans, the processing is done quickly by the office. The government also provides the Family benefit fund and the Special Benefit fund. To help the employees tide over sudden financial emergencies arising out of setbacks to the health of the employees or their family members, loans when applied for, are processed quicklu. Processing of loans for higher studies of children, if and when availed from the Provident Fund Account is also done at the earliest, assuring timely funds and subsequent peace of mind to the employees. Many of the staff are members of the Salem and Namakkal District

Government Arts and Science College Staff co-operative Thrift and Credit Society Limited. This provides loans at extremely low rates of interest and also an annual dividend. Thus the welfare of the teaching and non teaching staff is well taken care of.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our higher education institution places equal emphasis on not only getting feedback from the students on curriculum, teaching and facilities but also on performance appraisal of the staff - teaching and non teaching. Staff members are asked to give a

performance appraisal form at the end of the year - which is a detailed account of review of the individual's performance over the years on curricular, co-curricular and administrative fronts. This helps the staff know the quantity of work they have put in and also helps them identify potential areas for improvement. The confidential dossiers are also sent to the Directorate of Collegiate Education, on instruction from them, from time to time. The performance appraisal reports form an important part of the Career Advancement Proposals also. But above all, our dedicated staff members carry out performance appraisal as a continuous activity, to the commands of their conscience, which is the strength of our institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audit is conducted by the Internal Audit wing of the Directorate of Collegiate Education. The Internal Audit wing headed by the Financial Advisor / Chief Accounts Officer (CAO) reviews the financial activities of the college including

1. Bank Transactions
2. Payment registers / Ledger Scrutiny / Stock registers
3. Cash Books (PD I, PD II & other accounts)
4. Scholarship Documents
5. Bank / Treasury Reconciliation statements.
6. Verification of staff service registers, sanction approvals by the authorities.
7. Expenditure under Plan and Non-Plan heads of accounts.
8. UGC projects and Programmes.
9. RUSA
10. All other activities relating to state and central government schemes / projects / programmes.

The periodical external audit conducted by the AG's (Accountant General) office lays greater emphasis on a more detailed and in depth investigation on the above functions. A detailed review of

the suggestions given by the auditors is made and measures taken accordingly.

Apart from these, annual checking of the department and lab stocks, registers, admission and office registers and all the assets of the college is carried out on an intra collegiate basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund mobilisation and fund utilisation are an important part of the institutional set up of any institution. As per the directives and budget allotment of the state government, the institution receives funds under various heads such as Periodical maintenance, Purchase and maintenance of machinery and equipment, stores, Cost of books, CLP Computer and accessories (stationery), Special coaching and the like. The funds are utilised strictly according to the government norms and according to the consensus based decisions arrived at the academic council meetings. Funds received under allotment from RUSA are also ably managed under the same arrangement, under the Coordinator and the Project Monitoring Unit. Once the funds are allotted to the departments, great care and concern is given to the proper purchase and utilisation of the

funds. Departments remain in touch with the suppliers and ensure that we get value for every rupee spent. This ensures optimal utilisation of the resources. Not to be underestimated is the contribution made by the Old Students' Association and the Parent Teacher association. Staff members are appointed by both the OSA and the PTA and whenever there is a need for strengthening of infrastructure, the OSA and PTA chip in with their contribution. Though the institution can do much better with more generous funding, the best utilisation is made of the funds received.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following quality enhancement initiatives were taken up by the IQAC during the year 2020-21

- An inter-disciplinary series on career opportunities.
- Workshop on employability skills
- Digital awareness programmes.
- Workshop on e-content development
- Students' well-being workshops.
- Regular e- quizzes and workshops to keep the students intellectually and emotionally stable during the pandemic.

At our HEI, we believe that quality assurance is achieved through quality inputs. The role of the IQAC is to ensure that quality inputs really get translated into quality outcomes, making them meaningful for the stakeholders and satisfying for the faculty. Regular interactions with the students ensure that we are able to give them what they want, the way they want. The department IQAC coordinators follow up the quality assurance initiatives with the students regularly to ensure proper delivery of the content of the quality assurance initiatives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our Institution believes in quality enhancement through continuous assessment and introspection. During the regular IQAC meetings, staff share the methodologies adopted in their departments. A review is also made regularly of the teaching learning process. The inputs received from the students are also taken into account.

The ward tutors also ensure the learners are on the right path to learning and address their areas of difficulty, if any. This is ensured by the heads of departments, who see to it that there is a close rapport between the students and the ward tutors. The progress of the students is also recorded in the progress reports sent to the parents every semester. Thus the institution is able to keep a tab on the teaching learning process and learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.govtwomencollegeslm8.org/#
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Issues of gender discrimination do not arise in our campus, which is an exclusive women's institution. Since our is an exclusive women's institution, the needs to inculcate the sense of gender of gender equity are on a different plane, altogether. Women's studies and women's writing are offered as papers of study by certain departments. Gender sensitivity is an issue about which awareness has to be created among men and women. It is an issue that concerns men and women as equal participants in the social process and in societal development. Our girl students are taught to respect the rights of men and also to protect themselves and their rights. Women's studies and women's writing open up perspectives of women's rights to the students. Programmes are conducted to sensitise the girl students about their rights and duties as women, by eminent speakers with rich experience in the field of women's issues.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for

E. None of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In the interest of the health and hygiene of the students, care is taken for proper disposal of solid waste generated in the campus. Salem Corporation officials take personal care to send the waste collection vehicles to our campus and remove the waste regularly. E-waste disposal is a policy decision awaited from the authorities concerned.

As a women's college, solid waste - i.e. sanitary napkins are disposed by incinerators installed in the college and hostel. This incinerator is very much helpful in keeping the wash room block and the hostel clean. Efforts are underway to install more incinerators.

Big dustbins are provided at major spots in the campus where the other solid waste is deposited and from which the waste is removed by the corporation vehicles. These measures keep the campus clean, hygienic and healthy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

B. Any 3 of the above

Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	C. Any 2 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institution believes in the universal, timeless and eternal values of peace, tolerance and religious harmony. Fortunately there are no discords among the students on these counts. Students from all religions, social classes study in our institution and we are proud to say, there has not been a single incident of

disturbances due to religious intolerance or hatred. Sadbhavana Diwas pledge is taken every year in its true spirit and all the class teachers give short talks to the students on tolerance and harmony. Similarly, on the day of Gandhi's martyrdom, songs from all religions are sung by our students in an hour long programme, in which all the students participate enthusiastically. It is a matter of pride that all students across religions sing songs from other religions with great enthusiasm and fervour, showing great interest in learning all religious songs. During practice sessions, the students discuss aspects of their own religions and some of the students have also been seen to explain their religious practices to their friends. Where the songs carry incidents and stories from mythology, they explain the story to their friends, which is a refreshing indicator that the youth of today carry tolerance in their hearts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision of our institution is 'KnowledgeUnto infinity'. But we believing in learning beyond. But we believe in holistic learning which encompasses all walks of life, taking the students beyond the curriculum and also teaching them other aspects beyond the subject and these include a range of topics from environment, ethics, human rights, values, constitutional values, social obligations and more. The Indian constitution is a subject chosen as an extra disciplinary course by the departments of Chemistry, Economics and English for the first year post graduate students. This paper provides a comprehensive coverage of the Indian constitution, focusing on important duties and rights relating to the individual and society.

An awareness programme was organized by the PG department of Economics and Women Empowerment Cell in association with District Legal Services Authority. Students, staff and employees take pledges /e-pledges on important days like communal harmony day, voters' day and the like. An e-quiz was conducted in association with EBSB club, RUSA on 26th January, 2021, which drew a wide

response. This quiz was shared with our partner RUSA college in Jammu and Kashmir too, which was interesting and innovative.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution strongly believes in inculcating a sense of national pride, social consciousness, responsibility towards the society and a sense of interest, involvement and enthusiasm in celebrating national, international days.

As a first step towards patriotism and commitment to the nation,

all students attend flag hoisting on independence day and republic day. Talks are given by the Principal, staff and students on the occasion and also readings from all religious texts and the Thirukkural - a universal treatise for human well being. Pledges are taken by the students and competitions conducted on important days on topics like drug abuse awareness, anti corruption, environment awareness, communal harmony among many others.

Pongal festival, which marks the essence of Tamil culture, is celebrated with great enthusiasm by all departments. Huge mud cauldrons are used for the purpose, placed in the open and Pongal prepared in the traditional way, with all students contributing their mite in terms of ingredients and effort. The college milieu assumes a garb of tradition and rusticity, which keeps alive Tamil tradition and culture, though on a modest scale this year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

In keeping with our institution's objective of development of the self, society and society, the club activities play a major role in shaping the students and defining their contribution to their development. These practices are meant to make the students think beyond the curriculum and also to integrate their learning into areas that are related to their spheres of study. Each department is in charge of a particular activity which either expands on the knowledge gained by the students in the course of study or introduces them to other levels of application related to their subject. During the pandemic, the activities had to be carried on in the online mode, which was a challenge to be overcome. The club activities carried out are meaningful in that they are carried out consistently and are also taken up spontaneously with great enthusiasm by the students throughout the year. They give them a purposeful break from their daily routine and the activities are

mutually rewarding. The club activities have helped the students reach out beyond the curriculum and have enabled them to remain in constant touch with their subject in various forms, other than conventional textbook learning. The same is true of the office automation process, which we propose to extend to academic areas also, wherever possible - in terms of infrastructure and to the extent our financial limits will allow.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of our college is "Knowledgeunto infinity" Keeping in tune with the vision, our institution always believes in taking learning further and further and not to be bound by narrow walls, as knowledge being boundless, limitless, and infinite. During the pandemic, we ensured continuous learning by a range of activities such as webinars, online programs and e-quiz programs. The webinars that we conducted covered a range of subjects providing inputs from and beyond the curriculum.

Ours being an exclusively women's institution, we made all out effort to ensure complete admissions during the pandemic and made complete efforts to bring online learning within the grasp of the young women. We decided that the pandemic should not stop the girls, especially those socially and economically backward from proceeding to higher studies. With the empowerment, we open up possibilities for improving our lives, societies, and the world at large. This is especially true of women's education because when a girl is educated not her own self, but also the home, society and the nation too progresses. And we did not allow this progress to stop even during the pandemic.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded
7.3.2 - Plan of action for the next academic year	
<p data-bbox="86 488 938 517">GOVERNMENT ARTS COLLEGE FOR WOMEN, SALEM-8</p> <p data-bbox="86 611 1262 725">It was decided to finalise the plan of action for the next academic year, keeping in mind the new digital learning environment. It was decided to</p> <ol data-bbox="142 819 1385 1312" style="list-style-type: none"> 1. Review and Enhance Quality Assurance Framework 2. Assess the effectiveness of the existing quality assurance policies, procedures, and guidelines. 3. Improve and monitor quality standards: 4. Tune the teaching learning policies to the new age. 5. Coordinate with other departments to conduct periodic reviews of programs and courses. 6. Identify training needs and organize professional development workshops for faculty and staff. 7. Encourage research and publications. 8. Strengthen External Collaborations: 9. Create and foster a culture of quality. 	